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## **COURSE SYLLABUS**

<b>Course/Course No.:</b> LSCC 320: Law of Real Property
<b>Term:</b> Fall 2015 (2015-1)

### **INSTRUCTOR INFORMATION**

**Instructor:** Elizabeth Mannion, J.D.  
**Phone:** 312-662-3564  
**E-mail:** emannion@ccsj.edu  
**Office Hours:** Available by appointment upon request

#### **Instructor Background:**

Graduated from Saint Joseph's College in 2008 with Bachelor of Arts degrees in International Studies and German; Earned Juris Doctorate from Valparaiso University School of Law; Legal experience encompassing litigation of a wide range of civil and criminal matters under Illinois, Indiana, and federal law. Interests otherwise include family and friends, travel, and reading.

### **COURSE INFORMATION**

#### **Course Time/Classroom No.:**

Time TBD/Room TBD

#### **Prerequisites:**

LSCC 100/Department approval

#### **Course Description:**

An introduction to the paralegal student in assisting with document preparation for commercial and residential real estate transfers and closings. Creation of documents for appraisals, taxes and mortgage financing.

#### **Learning Outcomes/ Competencies:**

Students in this course will: Gain a foundational understanding of real estate law covering basic to complex topics on property ownership, transfer, regulation, and taxation, among others.

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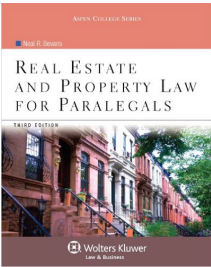
### Learning Strategies:

This class will utilize readings and presentations, collaborative learning and discussion, individual research and various analytical exercises, projects, and/or quizzes/examinations.

### Experiential Learning Opportunities:

Experiential learning opportunities include problem-based learning activities, project-based learning, direct interaction/familiarization with active professionals, professional settings, and/or situations.

### Textbooks:



**Title:** Real Estate and Property Law for Paralegals  
**Edition:** 3<sup>rd</sup>  
**Author(s):** Neal R. Bevans  
**ISBN:** ISBN-13: 9780735507838

### Course Plan:

The course is organized into weekly lessons, a prescribed outline of assignments for each of which is included with this syllabus. Follow this schedule/outline, in the specified order, to complete each lesson. Please note that the course may deviate from the schedule/outline, per the instructor's discretion. Students will receive express notice from the instructor of any such changes to the course plan.

## ASSESSMENTS

### Assessment:

The following table shows the assignment types contained within this course, and the assigned weighting used to determine the final course grade.

Activity Types	Weights
Class participation	1/3
Assignments and/or quizzes	1/3
Final examination/memorandum of law	1/3
	Total: 100%

**Grading Scale:**

<b>Grade</b>	<b>Points</b>
A	100-92
A-	91-90
B+	89-88
B	87-82
B-	81-80
C+	79-78
C	77-72
C-	71-70
D+	69-68
D	67-62
D-	61-60
F	59 and below

**COURSE SCHEDULE**

<b>Class Dates:</b>	<b>Topics/Assignments:</b>
<b>Week of 8/31/15</b>	N/a
<b>Week of 9/7/15</b>	Chapter 1: An Introduction to Real Estate
<b>Week of 9/14/15</b>	Ch. 2: Estates in Real Property
<b>Week of 9/21/15</b>	Ch. 3: Property Descriptions and Determining Property Boundaries
<b>Week of 9/28/15</b>	Ch. 4: Transferring Title to Real Estate
<b>Week of 10/5/15</b>	Ch. 5: Rights Associated with Real Estate
<b>Week of 10/12/15</b>	Ch. 6: Real Estate Contracts
<b>Week of 10/19/15</b>	Ch. 7: Landlord and Tenant Law
<b>Week of 10/26/15</b>	Ch. 8: Real Estate Deeds
<b>Week of 11/2/15</b>	Ch. 9: Mortgages and Financing the Purchase of Real Estate
<b>Week of 11/9/15</b>	Ch. 10: Public and Private Restrictions on the Use of Land Ch. 11: Real Estate Professions
<b>Week of 11/16/15</b>	Ch. 12: Title Insurance and Title Examinations
<b>Week of 11/23/15</b>	Ch. 13: The Closing
<b>Week of 11/30/15</b>	Ch. 14: Taxation Issues in Real Property
<b>Week of 12/7/15</b>	Final Examination/Presentation on Memorandum of Law

\*PLEASE NOTE: Week/lesson numbers do not necessarily correlate with chapter numbers in the course text.

## RESPONSIBILITIES

### **Attendance:**

*You cannot succeed in this class if you do not attend. We believe that intellectual growth and success in higher education occur through interaction in the classroom and laboratories. However, we do not want to penalize students for participating in college-sponsored events. When you miss class because of a college event, you must give notice of your absence in advance, and you are responsible for all missed work. Being absent doesn't excuse you from doing class work; you have **more** responsibilities to keep up and meet the objectives of this course.*

Attendance will be taken each class period. Students are permitted to miss the equivalent of three (3) classroom contact hours (1 class), no questions asked. The missing of the fourth (4<sup>th</sup>) *unexcused* contact hour will elicit a warning to the student that any more absences may result in the lowering of the final grade by at least one letter grade, and/or the student may be required to complete additional assignment(s) to supplement the original course of study. Please also keep in mind that students will be assessed on their knowledge and understanding of all lessons covered *in class*, whether they are present or not. The instructor will be available for individual or group counseling by appointment upon student request.

### **Assignments:**

Reading assignments should be completed before attendance in class. Unless otherwise instructed, written assignments for each lesson are due at the beginning of the class session for the following lesson. If a student misses a class, they are still responsible for all assignments due that class. It is the student's responsibility to consult with the instructor regarding missed assignments. Any written work or written briefs must be typed or legibly hand-written, preferably in ink. Late or make-up work will be accepted for credit at the instructor's discretion upon a showing of good cause ONLY.

### **Use of Electronic Devices:**

Electronic devices can be used in class for course-related purposes only.

### **Participation:**

You must be on time, be prepared, stay for the whole class and speak on the course materials in a way that shows you have done class assignments.

### **Doing Your Own Work:**

*If you turn in work that is not your own, you are subject to judicial review, and these procedures can be found in the College Catalog and the Student Planner. The maximum penalty for any form of academic dishonesty is dismissal from the College.*

*Using standard citation guidelines, such as MLA or APA format, to document sources avoids plagiarism. The Library has reference copies of each of these manuals, and there are brief checklists in your Student Handbook and Planner.*

**PLEASE NOTE:** All papers may be electronically checked for plagiarism.

### **Class-Specific Citation Guidelines:**

Should an assignment call for source citation, please utilize MLA, APA, or Bluebook citation format guidelines. However, other formats will also be accepted, provided the student notifies the instructor of the same.

### **Withdrawal from Class:**

*After the last day established for class changes has passed (see the College calendar), you may withdraw from a course by following the policy outlined in the CCSJ Course Catalog.*

## **RESOURCES**

### **Student Success Center:**

*The Student Success Center provides faculty tutors at all levels to help you master specific subjects and develop effective learning skills. It is open to all students at no charge. You can contact the Student Success Center at 219 473-4287 or stop by the Library.*

### **Disability Services:**

*Disability Services strives to meet the needs of all students by providing academic services in accordance with Americans with Disabilities Act (ADA) guidelines. If you believe that you need a "reasonable accommodation" because of a disability, contact the Disability Services Coordinator at 219-473-4349.*

### **CCSJ Alerts:**

*Calumet College of St. Joseph's emergency communications system will tell you about emergencies, weather-related closings, or other incidents via text, email, or voice messages. Please sign up for this important service annually on the College's website at: <http://www.ccsj.edu/alerts/index.html>.*

*In addition, you can check other media for important information, such as school closings:*

**Internet:**      <http://www.ccsj.edu>

**Radio:**            WAKE – 1500 AM  
                          WGN - 720 AM  
                          WIJE – 105.5 FM  
                          WLS – 890 AM  
                          WZVN – 107.1 FM  
                          WBBM NEWS RADIO 78

**TV Channels:** 2, 5, 7, 9, 32