



COURSE SYLLABUS

Term: Fall 2015

<p>Course #: PSY 100 B Instructor: Dr. Jim Sullivan Office Room #: 531 Phone #: 219.616.1976 E-mail: jsullivan@ccsj.edu Papasully@aol.com (preferred) Hours (Available): 6pm- 10pm daily</p>

Instructor Background: BS Engineering, West Point; MA Business, Webster University; Ed.D., Organizational Leadership, Argosy University. Licensed Professional Engineer, Former Army Officer, Captain Infantry, Airborne, Ranger, Army Aviator (Helicopter Pilot). Own Sullivan Technology, Engineering, Consulting and Training Firm. Married, 7 children, 5 grandchildren.

Course Time/Classroom # : 145-315pm, Tuesday & Thursday, Rm. 209

Prerequisites: na

Textbooks: Exploring Psychology. Ninth Edition. David G. Myers, Worth Publishers, NY, NY, 2014.

Learning Outcomes/ Competencies: Students in this course will:

- Be introduced to a wide range of experience known as psychology;
- Will be introduced to the discipline from a developmental-historical perspective, applied to understand why people do what they do.

Course Description: This course surveys the field of Psychology. Fundamental concepts of the discipline drawn from experimentation and research are stressed. Social psychology, personality, abnormal psychology, development, learning, memory and perception are studied to provide the student with a basis for further study of psychology and for applying the tools and methods of psychology to everyday living.

Learning Strategies: Lecture, Discussion, topic report and presentation, ten quizzes and two tests.

Experiential Learning: some experimental procedures in the classroom. Application of Bloom's taxonomy will guide classroom progress. A graded research project and a research presentation will be performed.

Assessment:

Exams:

Midterm	20% of grade
Quizzes (10)	20% (2% each)
Final	30%
Class participation/collaboration/attendance/assignments	10% of grade
Class presentation	10% of grade
Topic Paper	10% of grade

Course Schedule: PSY 100 Spring 2015 QUIZZES & TESTS with assignments. (Subject to change).

1 Sep	Intro
3 Sep	Ch 1-Quiz
8 Sep	Ch 2- Quiz
10 Sep	Ch 3-Quiz
15 Sep	Ch 4-Quiz
17 Sep	Ch 5- Quiz
22 Sep	Ch 6- Quiz
24 Sep	Ch 7- Quiz
29 Sep	Ch 8-Quiz
1 Oct	Review for Midterm
6 Oct	Midterm Exam
8 Oct	Library Session
13 Oct	Topic Presentations
15 Oct	Topic Presentations
20 Oct	Topic Presentations
22 Oct	Ch 9- Quiz
27 Oct	Ch 10- Quiz
29 Oct	Ch 11- Quiz
3 Nov	Ch 12- Quiz
5 Nov	Ch 13- Quiz
10 Nov	Library Session
12 Nov	Paper
17 Nov	Ch 14-Quiz
19 Nov	Ch 15- Quiz
24 Nov	Review & Catch-up
26 Nov	Thanksgiving Break
1 Dec	Make-up Presentations
3 Dec	Review for Final
8 Dec	Final Exam- Feast of the Immaculate Conception

I reserve the right to change this schedule to meet the needs of the class.

Responsibilities

You cannot succeed in this class if you do not attend. We believe that intellectual growth and success in higher education occur through interaction in the classroom and laboratories. However, we do not want to penalize students for participating in college-sponsored events. When you miss class because of a college event, you must give notice of your absence ***in advance***, and you are responsible for all missed work. Being absent doesn't excuse you from doing class work; you have **more** responsibilities to keep up and meet the objectives of this course.

Class Policy on Attendance: Attendance will be taken every day. If class is missed, student has 24 hours to contact Dr. Sullivan at Papasully@aol.com, or at 219-616-1976. If contact is not made to explain absence, 5 points will be deducted from final grade.

Class Policy on Turning in Work: Late submittal is not authorized without clearance from instructor; work must be neat, legible and on time.

Class Policy on Electronic Devices: No cell phones or laptops during class. Calculators are allowed in class.

Class Participation: You must be on time, stay for the whole class and speak up in a way that shows you have done the assigned reading. If you are not prepared for class discussion, you may be asked to leave, in which case you will be marked absent.

Doing Your Own Work : If you turn in work that is not your own, you are subject to judicial review, and these procedures can be found in the College Catalog and the Student Planner. The maximum penalty for any form of academic dishonesty is dismissal from the College.

Using standard citation guidelines, such as MLA or APA format, to document sources avoids plagiarism. The Library has reference copies of each of these manuals, and there are brief checklists in your Student Handbook and Planner.

Withdrawing from Class: After the last day established for class changes has passed (see the College calendar), you may withdraw from a course by following the policy outlined in the CCSJ Course Catalog.

Grading Scale:

Grade	Points
A	100-90
B	89-80
C	79-70
D	69-60
F	Below 60

Student Success Center:

The Student Success Center supports Calumet College of St. Joseph students through an interactive learning experience. Students work with tutors to develop course competencies and study skills such as time management, test preparation, and note taking. In addition, students are provided with tutoring support to help pass courses, to improve grade point average, and to promote continuing education and career advancement. Tutors have a specific charge: to help students learn how to master specific subject matter and to develop effective learning skills. The Student Success Center is open to all students at Calumet College of St. Joseph at no charge and is available to support academic courses at the introductory and advanced levels. For assistance, please contact the Student Success Center at 219 473-4287 or stop by room 413.

The Supplemental Instruction (SI) Program is an academic support program designed to increase student performance and retention. The SI Program provides peer-assisted study sessions to aid students in academic courses that often prove challenging. Weekly study sessions are led by a supplemental instructor, a “peer facilitator” who helps students master course content and practice effective study skills. In SI sessions, students are provided with an opportunity to review lecture notes, clarify difficult concepts, discuss ideas, and study for tests in group settings. SI sessions are for students who need or want supplemental instruction in courses in which SI support is provided. Students may attend as many sessions as they deem helpful. For more information regarding the SI Program, contact the Academic Support Programs Office at 219 473-4352.

Statement of Plagiarism:

If an instructor or other Calumet College of St. Joseph personnel find that a student has plagiarized or been involved in another form of academic dishonesty, the instructor or other personnel may elect to bring the matter up for judicial review. The maximum penalty for any form of academic dishonesty is dismissal from the College. The procedures for judicial review are listed under the section of CCSJ handbook that addresses student grievances.

PLEASE NOTE: All papers can and may be submitted for checks on plagiarism from the Internet/Electronic sources/Databases.

Citation Guidelines:

Calumet College of St. Joseph uses citation guidelines, generally MLA or APA format, to document sources quoted or paraphrased in student papers. Check the syllabus for each course to see what each instructor requires. The Library has reference copies of each manual; the Bookstore has copies for sale when required by the instructor. In addition, there are brief MLA and APA checklists in your spiral “Student Handbook and Planner” and on the Library website and literature rack. These texts show how to cite references from many sources, including electronic media, as well as how to space and indent the “Works Cited” and “References” pages respectively. EBSCO and ProQuest articles provide both formats for you to copy and paste. Proper documentation avoids plagiarism.

Withdrawal from Classes Policy:

After the last day established for class changes has passed (see College calendar), students may withdraw from a course in which they are registered and wish to discontinue. A written request detailing the reason(s) for the withdrawal must be completed with the Office of Academic Advising and filed with the Registrar. The Office of Academic Advising must receive written request for withdrawal by the last day of classes prior to the final examination dates specified in the catalogue. Written requests should be submitted in person or, when an in-person visit is not possible, may be mailed to the Office of Academic Advising, emailed, or faxed to 219-473-4336. Students are to make note of the refund schedule when withdrawing from courses. If the request requires instructor approval per the College calendar, it must be forwarded to the faculty member, who makes the final determination to accept or deny the request.

If the request is honored by the faculty member, the student will receive notification of official withdrawal from the Registrar after meeting or speaking with a member from Academic Advising, Financial Aid and Athletics (if

applicable). These departments will notify the student of academic, financial, and athletic eligibility effects of a possible withdrawal.

If the request is denied by the faculty member, the notification will indicate why the withdrawal is disallowed. Please note that if the request does not require instructor approval, the student must still meet or speak with a member from Academic Advising, Financial Aid and Athletics (if applicable) before the withdrawal will be processed.

An official withdrawal is recorded as a "W" grade on the student's transcript. Discontinuing a course without a written request for withdrawal automatically incurs an "FW" grade for the course (see Refund Schedule). Failure to Withdraw (FW) is indicated when the student does not complete withdrawal paperwork with the Office of Academic Advising nor does the student notify the instructor of their intent to withdraw due to an illness, accident, grievous personal loss, or other circumstances beyond the student's control. This grade is submitted by the instructor at the end of term.

Disability Services:

Disability Services strives to meet the needs of all students by providing academic services in accordance with Americans Disability Act (ADA) guidelines. Students must meet with the Coordinator of Disability Services to complete an intake form in order to request an accommodation and/or an auxiliary aid (*e.g., additional time for tests, note taking assistance, special testing arrangements, etc.*). It is the student's responsibility to contact the Academic Support Programs Office to request an accommodation at least one month prior to enrollment for each academic term. Students who are requesting an accommodation and/or an auxiliary aid must submit documentation from a professional health care provider to verify eligibility under Section 504 of the Rehabilitation Act of 1973 and/or the Americans with Disabilities Act of 1990. The cost of obtaining the professional verification is the responsibility of the student.

If a student believes that he or she needs a "reasonable accommodation" of some kind because of a physical, psychological, or mental condition, he or she should contact Disabilities Services. The Coordinator will secure documentation pertinent to the disability and work with faculty and staff, if necessary, to address the matter. All questions and inquiries pertaining to disability services should be directed to the Disability Services Coordinator at 219-473-4349.

CCSJ Alert:

Calumet College of St. Joseph utilizes an emergency communications system that transmits messages via text, email, and voice platforms. In the event of an emergency, of weather related closings, or of other incidents, those students who are registered for the system shall receive incident specific message(s) notifying them of the situation. Please sign-up for this important service at any time on the College's website. Alternatively, you can register at the time you register for classes. This service requires each user to register once per academic year. Therefore, at the beginning of each academic year, please remember to re-register for the system. This can be done at: <http://www.ccsj.edu/alerts/index.html>.

School Closing Information:

CCSJ Alerts:

An emergency communications system that transmits messages via text, email, and voice platforms. Please sign-up for this important service at any time on the College's website. This can be done at: <http://www.ccsj.edu/alerts/index.html>.

Internet:

<http://www.ccsj.edu>

<http://www.EmergencyClosings.com>
Facility: Calumet College of St. Joseph
Phone: 219.473.4770

Radio:

WAKE – 1500 AM
WGN - 720 AM
WIJE – 105.5 FM
WLS – 890 AM
WZVN – 107.1 FM
WBBM NEWS RADIO 78

TV Channels:

2, 5, 7, 9, 32