

Veterans' Responsibilities

Let's begin to learn about your responsibilities as a Veteran who will be attending Calumet College of St Joseph as a student.

You must be admitted as a student at CCSJ before the VA Certifying Official in the Office of the Registrar can process your VA paperwork. You will provide the Office of Admissions with your DD-214 to receive your military credit and your college transcripts of all work completed at other schools.

If you are a first time applicant for benefits under Chapter 30, Chapter 33, Chapter 1606 or Chapter 1607, you can either obtain a paper copy of the Application for VA Education Benefits (VA Form 22-1990) from the VA Representative in the Office of the Registrar or [apply online](#) by clicking on the following url at www.gibill.va.gov.

If you are a first time applicant for benefits under Chapter 35, you can either obtain a paper copy of the Application for VA Education Benefits (VA Form 22-5490) from the VA Representative in the Office of the Registrar or apply online by clicking on the following url at www.gibill.va.gov.

If you are currently receiving benefits under Chapter 30, Chapter 33, Chapter 1606 or Chapter 1607, and are changing schools or would like to change your major, you must submit the Request for Change of Program or Place of Training (VA Form 22-1995) to the VA Representative in the Office of the Registrar or apply online by clicking on the following url of www.gibill.va.gov.

If you are currently receiving benefits under Chapter 35 and are changing schools or would like to change your major, you must submit the Request for Change of Program or Place of Training (VA Form 22-5495) to the VA Representative in the Office of the Registrar or apply online by clicking on the following url at www.gibill.va.gov.

Online applicants for GIBILL benefits will click on the following url at www.gibill.va.gov; once you are at the GIBILL.VA.GOV web site, you may click on the words Education Benefits, next click on Education Forms and then look for VA Form 22-1990. The VA usually take eight to ten weeks for processing the paperwork for continuing students and ten to twelve weeks to process the paperwork for new students. After your application is processed, you will receive a Certificate of Eligibility via U.S. mail. You will need to submit this form to the VA Certifying Official at Calumet College of St. Joseph.

Once your certification has been processed and you are now attending classes, you must remember to submit the monthly attendance verification on the last day of the month with the VA in order to receive your benefits. You may do this by calling 1-877-823-2378 or by clicking on the following url at www.gibill.va.gov and selecting the "Information for Benefit Recipients" link and then the "Certify Your Attendance (WAVE)" link. If you do not receive your benefits and it has been more than eight weeks, you may contact the Regional Processing Office in St. Louis at 1-888-442-4551.

If your address or name has changed, you will need to contact both the VA Regional Processing Office at 888-442-4551 and the VA Certifying Official within the Office of the Registrar.

Please note that if you have problems accessing the information in this web page or on any posted report, please contact Registrar Diana Francis at dfrancis@ccsj.edu