



Calumet College of St. Joseph



Education Department

Transition to Teaching/Master of Arts in Teaching

Part I: Initial Phase: Acceptance

- **Requirements**

- Graduate Application
- \$25 Application Fee (**Non Refundable**)
- Statement of Purpose
- Two Letters of Recommendation
- Limited Criminal History Clearance completed by Safe Hiring Solutions
- Current Resume
- Passing Scores of CASA I (Reading, Writing, and Math) **OR** one of the following:
 - ACT (Reading, Math, Science Composite) 24 or higher – Waived from CASA
 - SAT (Reading, Math Composite) 1100 or higher – Waived from CASA
 - Earned Master's Degree – Waived from CASA
- Pearson CORE: Content area (Secondary only)
- Official Transcripts
- Transcript Review with licensure advisor
- CCSJ Acceptance

Part II: Initial Phase: Curriculum

- **T2T Curriculum for licensure**

- Elementary: 24 graduate credit hours/12 courses of current transition to teaching courses or
- Secondary: 18 graduate credit hours/9 current transition to teaching courses
- Successfully complete the required clinical hours for the methods courses
- Attend required Education Seminars

Part III: Initial Phase: Student Teaching

- **Apply for Student Teaching**

- Complete Student Teaching application
- Maintain 3.0 G.P.A.
- Consistently display a positive professional disposition
- Successfully complete the 14 weeks of Student Teaching
- Attend required Education Seminars and Student Teaching Workshops
- Successfully complete State mandated licensing examinations

Part IV: Initial Phase: Licensure

- **Apply for teaching certification**

- Successful completion of Student Teaching
- Successful completion of Cardiopulmonary Resuscitation Certification (CPR/Heimlich and AED)
- Successful completion of Suicide Prevention and Awareness workshop

Part V: Final Phase: Master of Arts Curriculum

- **Optional completion of Master of Arts degree**

- 15 graduate credit hours post licensure
- Primary focus of coursework is action research