COURSE SYLLABUS

For

Tests and Measurements

Term: Fall 2015 (2015-1)

Course #: PSY 512 Hybrid
Instructor: Dr. Joseph Kovach
Office Room #: 526
Phone #: 219-838-3338
E-mail: jkovach@ccsj.edu and jwk46@sbcglobal.net
Other Phone: Mobile 708-278-4926

<table>
<thead>
<tr>
<th>Hours Available:</th>
<th>Tuesday 11-7</th>
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<tr>
<td></td>
<td>Wednesday 11-7</td>
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<td>Thursday 11-6</td>
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<td>Other times by appointment</td>
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<td>Times subject to change</td>
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Instructor Background: B.A. in Speech; M.A. in Psychology; Psy.D. in Psychology

Course Time: Wednesdays 4:30 to 6:00
Classroom: 209
Prerequisites: None

Course Description: Theory and principles of psychological measurement, test construction, use, evaluation, and implementation; problems in assessment and prediction are discussed.

Learning Outcomes/ Competencies:

Students in this course will:

- Be able to critically evaluate assessment instruments,
- Have the basic tools to critically construct and execute assessment instruments,
- Have a working understanding of reliability and validity, and
- Appreciate the ethical and legal issues involved in the assessment process.

Textbooks:
Tests & Measurement for People Who (Think They) Hate Test & Measurements by N.J. Salkind, 2nd edition, 2013

Learning Strategies: Experiential learning, Group Discussions, and Lecturing
Assignments:

September 9
   Chapters 1, 2, 3
September 16
   Chapters 4, 5, 6
September 23
   Chapters 7, 8, 9
September 30
   Chapters 10, 11, 12
October 7
   Chapters 13, 14, 15
October 14
   Chapters 16, 17, 18

Assessment:

Class participation/collaboration/attendance/assignments/Labs 10% of grade
Exams (Midterm, Final) 45% of grade
3 Critiques 45% of grade

Assessment:
Each student is to create a portfolio (See Chapter 11 in text). The portfolio shall contain:
   • Test scores
   • Lab reports
   • Test Critiques
   • Psychological Evaluations
1. Tests: Two (2) tests will be given. The test will be announced at least one (1) week prior to administration. NOTE: NO make-up tests will be given. The tests will contribute 60% of your final grade.
2. Labs: Lab assignments are worth 10% of your grade. Bullet format is acceptable.
3. Critiques: Three (3) critiques are required. These critiques are your evaluation of the test materials provided by the test publisher. One each week for three weeks beginning with the 4th week of the class; 3 November. Bullet format is acceptable. Format for such critiques will be distributed and discussed.
4. Psychological Evaluations are due the week following final scoring procedures are completed

   All assignments turn in late will automatically be assigned a grade of “D”.

Grading Scale:
A: B+: B: C+: C: D+: D: F
In summary, your course grade will be determined by weighting your timeliness and performance on the various activities as follows:
A performance of 90% or better will give you a grade of “A”; 85% equals “B+”; 80% equals “B”; 75% equals C+; etc. Final grades are NEVER posted.

Class Policy on Attendance:
It is the student's responsibility to attend all class meetings and to acquire the necessary assignments. See graduate handbook for additional information.
Class Policy on Electronic Devices:
All cell phone, beepers, pagers, ipods, etc. are to be turned off and stored out of sight during class. Headphones are not to be worn.

Class Policy on Attendance:
Lab assignments cannot be done if absent.
Attendance will be taken according to Federal guidelines and reported for financial aid purposes only.
Two (2) consecutive unexcused may trigger an administrative withdrawal.

Class Policy for Assignments:
- Lab assignments are due the following week.
- Psychological Evaluations are due the week following final scoring procedures
- Critiques - (See timeline below).
- Assignments turned in late will be assigned a grade of "D".

Class Participation:
Students are expected to participate fully in class discussion and lab periods and therefore be present for all class meetings.

CLASS FORMAT: The class will be divided into lecture and lab periods. The lecture will take the shape of a tutorial-discussion format. This format is recommended due to the nature of the subject matter, diverse student interest, and the possibility to exchange a greater amount of information.

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<thead>
<tr>
<th>Responsibilities</th>
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<tr>
<td><strong>Attending Class</strong></td>
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<td><strong>Turning In Your Work</strong></td>
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<td><strong>Timeline - Projects due</strong></td>
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<td>Lab assignments:</td>
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<tr>
<td>Test 1</td>
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<tr>
<td>Critique 1</td>
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<td>Critique 2</td>
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<td>Critique 3</td>
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<td>Test 2</td>
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<tr>
<td><strong>Using Electronic Devices</strong></td>
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leave, in which case you will be marked absent.  
**All cell phones, beepers, pagers, etc. are to be turned off and stored out of sight.**

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<tr>
<th>Participating in Class</th>
<th>You must be on time, stay for the whole class and speak up in a way that shows you have done the assigned reading. If you are not prepared for class discussion, you may be asked to leave, in which case you will be marked absent.</th>
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<tr>
<td>Plagiarism</td>
<td>If you turn in work that is not your own, you are subject to judicial review, and these procedures can be found in the College Catalog and the Student Planner. The maximum penalty for any form of academic dishonesty is dismissal from the College. Using standard citation guidelines, such as MLA or APA format, to document sources avoids plagiarism. The Library has reference copies of each of these manuals, and there are brief checklists in your Student Handbook and Planner. <strong>PLEASE NOTE:</strong> All papers may be electronically checked for plagiarism.</td>
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<td>Withdrawing from Class</td>
<td>After the last day established for class changes has passed (see the College calendar), you may withdraw from a course by following the policy outlined in the CCSJ Course Catalog.</td>
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### Resources

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<th>Student Success Center:</th>
<th>The Student Success Center provides faculty tutors at all levels to help you master specific subjects and develop effective learning skills. It is open to all students at no charge. You can contact the Student Success Center at 219-473-4287 or stop by the Library.</th>
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<tr>
<td>Disability Services:</td>
<td>Disability Services strives to meet the needs of all students by providing academic services in accordance with Americans with Disabilities Act (ADA) guidelines. If you believe that you need a “reasonable accommodation” because of a disability, contact the Disability Services Coordinator at 219-473-4349.</td>
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| CCSJ Alerts:           | Calumet College of St. Joseph’s emergency communications system will tell you about emergencies, weather-related closings, or other incidents via text, email, or voice messages. Please sign up for this important service annually on the College’s website at: [http://www.ccsj.edu/alerts/index.html](http://www.ccsj.edu/alerts/index.html).  
In addition, you can check other media for important information, such as school closings:  
**Internet:** [http://www.ccsj.edu](http://www.ccsj.edu)  
**Radio:** WAKE – 1500 AM, WGN – 720 AM, WIJE – 105.5 FM, WLS – 890 AM, WZVN – 107.1 FM, WBBM NEWS RADIO 78 |
| TV Channels: | 2, 5, 7, 9, 32 |