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COURSE SYLLABUS

Term: 2015-1

Course: MSM 545 A

Instructor Information:

Instructor Name	Jennifer Fredericks
Office Number:	N/A
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Email:	jfredericks1@ccsj.edu
Hours Available:	By appointment

Instructor Background: Prior to her recent return to the banking industry, as vice president of BNY Mellon's Corporate Trust Public Finance group, Jennifer Fredericks spent the past six years as vice president of product and retail program for Girl Scouts of Greater Chicago and Northwest Indiana. Running the largest girl entrepreneurship program in the country for nearly 87,000 girls and 24,000 adult volunteers across six Illinois counties and four Indiana counties as well as a nine location multi-million dollar retail chain, Jennifer has a robust project and program management background. Prior to her work at the Girl Scouts, Jennifer ran the corporate escrow and commercial paper groups for JPMorgan Chase's Worldwide Security Services while serving as a board member for the Girl Scouts. In addition to her work with the Girl Scouts, Jennifer serves as past president of the Lake Area United Way executive council, is a member of Athena International, the Northwest Indiana Symphony Women's Association, Leadership Northwest Indiana, Lakeshore Public Media's Community Advisory board, vice president of the Miller Beach Arts and Creative District, and a member of the Women in Public Finance organization as well as a member of the Chicago Executive Club. Jennifer earned her Bachelor of Science degree at Calumet College of St. Joseph in Whiting, Indiana, and her Master of Business Administration at Purdue University.

Course Information:

Course Time:	Thursdays, 6pm-10pm
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Classroom:	300	
Prerequisites:	Part of the MSM program	
Required Books and Materials:	Operations and Supply Chain Management, Russell & Taylor, 8th Edition	
Learning Outcomes/ Competencies:		
<ul style="list-style-type: none"> • understand the importance of operations and supply chain management to a firm’s strategy and the process of developing, aligning and deploying strategy • will develop an understanding of quality management systems and their evolution within industry • discuss sustainable supply chain practices and the impact of the environment on supply chain decisions • understand the basic concepts of lean and six sigma and their role in process improvement 		
Course Description: Gain an appreciation of strategic importance of operations and supply chain management in a global business environment, understand how operations relates to other business functions, develop a working knowledge of concepts and methods related to designing and managing operations and creating value along the supply chains and develop a skill set for continuous improvement		
Learning Strategies: lecture, discussion, group projects, tests, quizzes		
Experiential Learning Opportunities: Problem-based learning activities, project-based learning opportunities		
Assessments:		
Major Assignments:	Quizzes, tests and final project/presentation	
Class Participation	Participation impacts final grade	
Course Schedule:		
Class Date		
Week 1: Sept 10	Cover Chapter 1, discuss final project	Quiz for Chapter 1 due by Sept 14th
Week 2: Sept 17	Cover Chapters 2 and 10	Quizzes for Chapters 2 and 10 due PRIOR to Sept 17th class session
Week 3: Sept 24	Cover Chapter 12	Quiz for Chapter 12 due PRIOR to Sept 24th class session

Week 4: Oct 1	Test 1	Test covering Chapters 1, 2, 10 and 12. Project proposals due.
Week 5: Oct 8	Cover Chapters 13, 14 and 16	Quizzes for Chapters 13, 14 and 16 due PRIOR to Oct 8th class session
Week 6: Oct 15	Test 2	Test covering Chapters 13, 14 and 16. (TEST IS REMOTE. WE WILL NOT MEET IN PERSON)
Week 7: Oct 22	Presentation of final projects	Students will present final projects to be evaluation by professor and peer review

I reserve the right to change this schedule to meet the needs of the class.

Responsibilities	
Attending Class	You cannot succeed in this class if you do not attend. We believe that intellectual growth and success in higher education occur through interaction in the classroom and laboratories. However, we do not want to penalize students for participating in college-sponsored events. When you miss class because of a college event, you must give notice of your absence in advance, and you are responsible for all missed work. Being absent doesn't excuse you from doing class work; you have more responsibilities to keep up and meet the objectives of this course. Due to the accelerated nature of this course, students may not miss more than one class session. For any absence, you are expected to give as much prior notice as possible. Any missed work must be made up prior to the next class session.
Turning In Your Work	You cannot succeed in this class if you do not turn in all your work on the day it is due. Late assignments will be accepted at the professor's discretion.
Using Electronic Devices	Electronic devices can only be used in class for course-related purposes. If you text or access the Internet for other purposes, you may be asked to leave, in which case you will be marked absent.
Participating in Class	You must be on time, stay for the whole class and speak up in a way that shows you have done the assigned reading. If you are not prepared for class discussion, you may be asked to leave, in which case you will be marked absent.

Doing Your Own Work	<p>If you turn in work that is not your own, you are subject to judicial review, and these procedures can be found in the College Catalog and the Student Planner. The maximum penalty for any form of academic dishonesty is dismissal from the College.</p> <p>Using standard citation guidelines, such as MLA or APA format, to document sources avoids plagiarism. The Library has reference copies of each of these manuals, and there are brief checklists in your Student Handbook and Planner.</p> <p>PLEASE NOTE: All papers may be electronically checked for plagiarism.</p>
Withdrawing from Class	<p>After the last day established for class changes has passed (see the College calendar), you may withdraw from a course by following the policy outlined in the CCSJ Course Catalog.</p>

Resources	
Student Success Center:	<p>The Student Success Center provides faculty tutors at all levels to help you master specific subjects and develop effective learning skills. It is open to all students at no charge. You can contact the Student Success Center at 219 473-4287 or stop by the Library.</p>
Disability Services:	<p>Disability Services strives to meet the needs of all students by providing academic services in accordance with Americans with Disabilities Act (ADA) guidelines. If you believe that you need a “reasonable accommodation” because of a disability, contact the Disability Services Coordinator at 219-473-4349.</p>
CCSJ Alerts:	<p>Calumet College of St. Joseph’s emergency communications system will tell you about emergencies, weather-related closings, or other incidents via text, email, or voice messages. Please sign up for this important service annually on the College’s website at: http://www.ccsj.edu/alerts/index.html.</p> <p>In addition, you can check other media for important information, such as school closings:</p> <p>Internet: http://www.ccsj.edu Radio: WAKE – 1500 AM, WGN – 720 AM, WIJE – 105.5 FM, WLS – 890 AM, WZVN – 107.1 FM, WBBM NEWS RADIO 78 TV Channels: 2, 5, 7, 9, 32</p>

