

Calumet College



of Saint Joseph

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Calumet College of St. Joseph is a Catholic institution of higher learning dedicated to the academic, spiritual and ethical development of undergraduate and graduate students. Informed by the values of its founding religious community, the Missionaries of the Precious Blood (C.P.P.S.), the College promotes the inherent dignity of all people, social justice, an ethic of service, student empowerment, opportunity, and lifelong learning.

COURSE SYLLABUS, Fall 2017

Course: Social Justice (THEO 110 E)

Instructor Information:

Instructor Name	Dr. Joan Crist
Office Number:	513
Phone Number:	Please feel welcome to call me at home or by mobile in the evenings and on weekends, any time before 10 pm. If I cannot answer, I will call or text you back as soon as I am able. If you are calling our home, please leave a voice message, since we do not have caller I.D. (219) 473-4304, office; (219) 932-2706 home; (219) 314-3836 (mobile) - a text is the quickest way to reach me. I will not use your phone number for any purpose other than class, unless you give me permission, or unless for some reason your safety is at stake.
Email:	jcrist@ccsj.edu , checked approx. once per day.
Hours Available:	If you need help, please do not hesitate to talk with me. Mon/Wed noon to 3:45; Tue/Thur 9 to 11:45; Fridays 11 to 3:45. On Wednesdays and Thursdays, I will keep some of my office hours in the Study Buddy or in the Student Success Center.
Instructor Background: B.A., classics, St. John's College, Annapolis, Maryland. M.A., Ph.D., systematic theology, University of Notre Dame, Indiana. Rowing club coach/advisor, CCSJ. Involved in social justice in the Region since 2001.	
What you can expect from me: a strict but supportive "coach" who cares passionately about your success, expects excellence, deeply respects your dignity, and is committed to being as available to you as I am able this semester.	
What I expect from you: a dedicated student who cares genuinely about succeeding in this course, and is willing to put in the time and effort that it takes, not just to pass, but to excel.	
I will give you my best. I expect your best.	

Course Information:	
Course Time:	Mondays and Wednesdays, 8:30 am to 10:00 am
Classroom:	300
Prerequisites:	none
Required Books and Materials:	A 70-page notebook or theme book to use as a journal for in-class writing. A Bible you like (optional). Use of Blackboard online.
<p>Learning Outcomes/ Competencies: Through this course, you will be able:</p> <ol style="list-style-type: none"> 1. To explain various concepts of justice; 2. To analyze current social justice issues; 3. To explain your role as an individual within a variety of communities; 4. To demonstrate familiarity with the hundred twenty year social teaching of Catholics and other persons of faith; 5. To help your community through a service project; 6. To explain the impact of your service on your community and yourself. <p>This course meets the following General Education objectives:</p> <ul style="list-style-type: none"> • Students will be able to apply ethical standards to social issues and analyze their own core beliefs and the origin of these beliefs, (introduced and reinforced through research reports, lectures, service activities, and class project). <p>This course meets the following program objectives:</p>	
<p>Course Description: In this course, students will explore and analyze social justice issues, and then suggest positive action for social change. The foundation is experiential service-learning in dialogue with Scripture, Catholic Social Teaching, and great thinkers of the twentieth century who engage religion and social justice. College-level skills are emphasized. The Signature oral exam and writing assignment are requirements of this course. This course must be taken in the student's first semester at the College.</p>	
<p>Learning Strategies: Service-learning; research reports; discussion; reading; oral reading; lecture; site visits.</p>	
<p>Experiential Learning Opportunities: Students will engage in both planned service opportunities, and a project which they discern and design.</p>	

Assessments:	
Major Assignments:	<p>Your final grade will be the cumulative total of points for the following. Detailed guidelines will be given out in class and posted in Blackboard.</p> <ol style="list-style-type: none"> 1. Participation in discussions and activities: 5 to 10 points / day. 2. Journal entries: 5 points each. 3. One-on-one meetings: 5 points each. 4. News Summaries and oral reports: 10 points each. 5. Personal Experience Essay: 20 points. 6. Student Success Center assignments: point values vary. <p style="text-align: center;"><i>(continued next page)</i></p>

	Summative Assessments:	
	Where you show, at the end of the semester, what you have gained from the whole course.	
	1. Class-designed justice project with project paper: self and peer-assessed: 70 pts. 2. Issue paper and research presentation: 25 points each. 3. Oral exam: 50 points; you <u>must pass the exam</u> in order to pass the course, achieving a score of 37 or higher. 4. Written exam: comprised of questions about issues and concepts we have studied throughout the course, point value TBD.	
Class Participation:	Be on time and stay for the whole class. Listen and speak up in discussions. Give full attention to your colleagues when they are speaking. Be fully involved, to the best of your ability, in activities we do. Demonstrate respect in discussions and site visits. Put away electronics unless we are using them in a class activity.	
Grading Scale:		
100 – 92: A 91 – 90: A- 89 – 88: B+ 87 – 82: B 81 – 80: B- 79 – 78: C+ 77 – 72: C 71 – 70: C- 69 – 68: D+ 67 – 62: D 61 – 60: D- 59 and below F		
Course Schedule:		
Class activities will probably be changed as opportunities arise for linked projects with your Humanities class and learning communities. A revised schedule will be posted in Blackboard. Assignments and deadlines will remain the same.		
Class Dates and online assignment deadlines	Class Discussion/Activities	Assignments to be completed before class or by the given deadline
Wed. Sept. 6	What is Social Justice? “Hunger Banquet” and issue brainstorm. Preview the personal experience essay assignment.	
<i>By Saturday, Sept. 9</i>		Find and post in Blackboard a current article, from a reliable news source, on a social justice issue that interests you. Write and post a paragraph summary of the article. Make a weekly plan.
Mon. Sept. 11	Journaling, extra credit review quiz Discuss your news summaries. Meet the native plant garden (weather permitting).	Dress for outdoor work. Come prepared to summarize your news story orally, if you are called upon, and to ask questions of other speakers. This week, make and keep an appointment to meet with me one-on-one outside of class. Bring your planner and weekly plan

Wed., Sept. 13	George Washington Carver and Care for Creation Work in the native plant gardens, weather permitting.	Dress for outdoor work.
<i>By Saturday, Sept. 16</i>	Journaling, extra credit review quiz	Find and post in Blackboard a current article, from a reliable news source, on a social justice issue that interests you. Your issue should be different from those who post before you. Write and post a <u>paragraph summary</u> of the article. Personal Experience Essay due in Blackboard.
Mon., Sept. 18	Journaling, extra credit review quiz Discuss your news summaries. Share your personal experiences from your essays in small groups.	Come prepared to summarize your news story orally, if you are called upon, and to ask questions of other speakers. Bring a paper copy of your Personal Experience Essay
Wed., Sept. 20	Theatre of the Oppressed, Day 1	
<i>By Saturday, Sept. 23</i>		Find and post in Blackboard a current article, from a reliable news source, on a social justice issue that interests you. Your issue should be different from those who post before you. Write and post a <u>paragraph summary</u> of the article.
Mon, Sept. 25	Field Trip: Visit FAITH Farms	
Wed., Sept. 27	Journaling Theatre of the Oppressed, Day 2	
<i>By Saturday, Sept. 30</i>		News summary post, as usual.
Mon. Oct. 2	Journaling and news summaries. What is Catholic Social Teaching? Lecture and old-school quiz.	Come prepared to summarize your news story orally, if you are called upon.
Wed. Oct. 4 <i>Feast of St. Francis</i>	<i>Created in God's Image</i> Bishop Melczek's pastoral letter on the sin of racism, and <u>advocacy</u> .	
<i>By Saturday, Oct. 7</i>		News summary post, as usual.
Mon., Oct. 9	Journaling, extra credit review quiz Discuss your news summaries. The Story of Stuff! <u>Consciousness raising and lifestyle change.</u>	
Wed., Oct. 11	Field Trip: Globalization Shopping Spree	Come to class prepared to SHOP!
<i>By Saturday, Oct. 14</i>		News summary post, as usual. Post your photos from the globalization shopping spree!

Mon., Oct. 16	Journaling and news summaries. Shopping Spree Wrap-Up. Introduce the class project proposal.	
Wed., Oct. 18	Cesar Chavez and the grape worker movement: Nonviolent direct action.	
<i>By Saturday, Oct. 21</i>		Project proposal due in Blackboard.
Mon., Oct. 23	Propose, deliberate about, and choose your class project.	
Oct. 25 through Thanksgiving Week	Carry out your project. We will use class time for the project as needed, time outside of class if necessary and possible. We will take some class time each week for you to journal, do review quizzes, and share updates on your papers, and eventually give a research presentation based on your paper. We may have lecture sessions on additional issues of interest, TBD. We will also use some class time for the Art Institute Field Trip and possibly other activities.	During these weeks, you will also work on your issue paper. You will research your issue, and be assigned additional readings depending on your personal choice of topic.
<i>By Saturday, Oct. 21</i>		Choose ONE of the issues you have done a news summary on to write a research paper about. Post your choice in the Blackboard discussion forum and explain why you chose it.
<i>By Saturday, Oct. 28</i>		Rough draft of your issue paper due in Blackboard. Continue revising it over the coming weeks. You may be assigned to post a revision each Saturday.
<i>By Saturday, Nov. 11</i>		Powerpoint slide for your research presentation due in Blackboard.
<i>By Saturday, Nov. 25</i>	Enjoy the Thanksgiving holiday, but be mindful of this work!	Reflection paper on your class project due in Blackboard. Please also complete a Blackboard survey to evaluate each student's contributions to the project.
Mon., Nov. 27	Reflect on and discuss the effectiveness of your project. Go over the oral exams and proposal.	
Wed. Nov. 29	Bring a copy of your oral exam proposal with you to class. Sign up for a time for your oral exam.	
Mon., Dec. 4	Written exam	
Wed., Dec. 6 -- exam day	Oral exams: sign up for a time and keep your commitment.	
<i>Saturday, Dec. 9</i>		Final draft of issue paper due in Blackboard.

I reserve the right to change this schedule to meet the needs of the class.

Responsibilities	
Attending Class	<p>You cannot succeed in this class if you do not attend. We believe that intellectual growth and success in higher education occur through interaction in the classroom and laboratories. However, we do not want to penalize students for participating in college-sponsored events. When you miss class because of a college event, you must give notice of your absence in advance, and you are responsible for all missed work. Being absent doesn't excuse you from doing class work; you have more responsibilities to keep up and meet the objectives of this course.</p> <p><u>You are responsible for being on time, present for the whole class, and involved.</u></p> <p>There will be at least <u>1 point off</u> your grade for the day for lateness. You cannot earn points if you are not here. You may take <u>two</u> excused absences for any personal reason: in this case you may make up missed work—see me to make arrangements. You may take additional excused absences for college-sponsored events, such as athletics, or jury duty: provide official notification.</p>
Turning In Your Work	<p>You cannot succeed in this class if you do not turn in all your work on the day it is due.</p> <p><u>You are responsible for meeting deadlines and requirements.</u></p> <p>Problems with technology will not be an excuse for late work. Manage your time so that you are working on assignments well in advance of deadlines, not at the last minute. If you are having a genuine problem with technology, contact me well in advance of the deadline to find a solution.</p>
CCSJ Student Honor Code	<p>This course asks students to reaffirm the CCSJ Student Honor Code:</p> <p>I, as a student member of the Calumet College academic community, in accordance with the college's mission and in a spirit of mutual respect, pledge to:</p> <ul style="list-style-type: none"> • Continuously embrace honesty and curiosity in the pursuit of my educational goals; • Avoid all behaviors that could impede or distract from the academic progress of myself or other members of my community; • Do my own work with integrity at all times, in accordance with syllabi, and without giving or receiving inappropriate aid; • Do my utmost to act with commitment, inside and outside of class, to the goals and mission of Calumet College of St. Joseph.
Using Electronic Devices	<p>TURN OFF AND PUT AWAY all electronic devices for the duration of the class – <i>unless</i> you are the primary caregiver of a dependent. Do not use them during class (unless it is for an assignment, with the instructor's permission): you will be asked to leave and lose points from your grade. If there is a true emergency, let me know that you need to step out. I reserve the right to make a judgment call about your grade in such an instance.</p>
Participating in Class	<p><u>You are responsible for an attentive and active presence in class.</u></p>

	<p>Class is not a spectator sport—when you are here, you need to be 100% engaged.</p> <ul style="list-style-type: none"> • Make eye contact with speakers. • Use appropriate posture. • Engage in discussions and activities. • DO NOT SLEEP in class or appear to be sleeping. • DO NOT HOLD SIDE CONVERSATIONS. <p>Show respect toward your colleagues, your teacher, and your space. Dress, speak, and behave in a way that represents the College in a positive light, especially when we are off campus. Keep our room clean. Use college property with care. Recycle.</p> <p>Be active in discussions and activities, but do not dominate. Give others a chance to speak. Begin and end your point clearly. Be ready to ask and to respond to respectful yet challenging questions.</p>
Doing Your Own Work	<p>Show integrity. Do your own work. Copying, faking, cheating, plagiarizing and BS-ing is a waste of my time and yours.</p> <p>If you turn in work that is not your own, you are subject to judicial review, and these procedures can be found in the College Catalog and the Student Planner. The maximum penalty for any form of academic dishonesty is dismissal from the College.</p> <p>Using standard citation guidelines, such as MLA or APA format, to document sources avoids plagiarism. The Library has reference copies of each of these manuals, and there are brief checklists in your Student Handbook and Planner.</p> <p>If you turn in work that is not your own, you are subject to judicial review, and these procedures can be found in the College Catalog and the Student Planner. The maximum penalty for any form of academic dishonesty is dismissal from the College.</p> <p>Using standard citation guidelines, such as MLA or APA format, to document sources avoids plagiarism. The Library has reference copies of each of these manuals, and there are brief checklists in your Student Handbook and Planner.</p> <p>PLEASE NOTE: All papers may be electronically checked for plagiarism.</p>
Tracking Your Progress	Your midterm grade will be available on MyCCSJ between Weeks 6 and 8. Be sure to see how you're doing and follow up with your instructor.
Sharing Your Class Experience	At the end of the term, you will have the opportunity to evaluate your classroom experience. These confidential surveys are <i>essential</i> to our ongoing efforts to ensure that you have a great experience that leaves you well prepared for your future. Take the time to complete your course evaluations – we value your feedback!
Withdrawing from Class	After the last day established for class changes has passed (see the College calendar), you may withdraw from a course by following the policy outlined in the CCSJ Course Catalog.

Resources	
Student Success Center:	The Student Success Center provides faculty tutors at all levels to help you master specific subjects and develop effective learning skills. It is open to all students at no charge. You can contact the Student Success Center at 219 473-4287 or stop by the Library.
Disability Services:	Disability Services strives to meet the needs of all students by providing academic services in accordance with Americans with Disabilities Act

	(ADA) guidelines. If you believe that you need a “reasonable accommodation” because of a disability, contact the Disability Services Coordinator at 219-473-4349.
Student Assistance Program	Through a partnership with Methodist Hospital, Calumet College of St. Joseph provides a free Student Assistance Program (SAP) to current students. The SAP is a confidential counseling service provided to students for personal and school concerns which may be interfering with academic performance and/or quality of life. The SAP counselor is available on campus once a week and off-site at their Employee Assistance Program (EAP) office in Merrillville or Gary. For more information, contact the SAP Counselor, at 219-736-4067.
CCSJ Alerts:	Calumet College of St. Joseph’s emergency communications system will tell you about emergencies, weather-related closings, or other incidents via text, email, or voice messages. Please sign up for this important service annually on the College’s website at: http://www.ccsj.edu/alerts/index.html .

Emergency Procedures

MEDICAL EMERGENCY

EMERGENCY ACTION

1. Call 911 and report incident.
2. Do not move the patient unless safety dictates.
3. Have someone direct emergency personnel to patient.
4. If trained: Use pressure to stop bleeding.
5. Provide basic life support as needed.

FIRE

EMERGENCY ACTION

1. Pull alarm (located by EXIT doors).
2. Leave the building.
3. Call 911 from a safe distance, and give the following information:
 - Location of the fire within the building.
 - A description of the fire and how it started (if known)

BUILDING EVACUATION

1. All building evacuations will occur when an alarm sounds and/or upon notification by security/safety personnel. **DO NOT ACTIVATE ALARM IN THE EVENT OF A BOMB THREAT.**
2. If necessary or if directed to do so by a designated emergency official, activate the building alarm.
3. When the building evacuation alarm is activated during an emergency, leave by the nearest marked exit and alert others to do the same.
4. Assist the disabled in exiting the building! Remember that the elevators are reserved for persons who are disabled. **DO NOT USE THE ELEVATORS IN CASE OF FIRE. DO NOT PANIC.**
5. Once outside, proceed to a clear area that is at least 500 feet away from the building. Keep streets, fire lanes, hydrant areas and walkways clear for emergency vehicles and personnel. The assembly point is the sidewalk in front of the college on New York Avenue.

6. **DO NOT RETURN** to the evacuated building unless told to do so by College official or emergency responders.

IF YOU HAVE A DISABILITY AND ARE UNABLE TO EVACUATE:

Stay calm, and take steps to protect yourself. If there is a working telephone, call 911 and tell the emergency dispatcher where you are **or** where you will be moving. If you must move,

1. Move to an exterior enclosed stairwell.
2. Request persons exiting by way of the stairway to notify the Fire Department of your location.
3. As soon as practical, move onto the stairway and await emergency personnel.
4. Prepare for emergencies by learning the locations of exit corridors and enclosed stairwells. Inform professors, and/or classmates of best methods of assistance during an emergency.

HAZARDOUS MATERIAL SPILL/RELEASE

EMERGENCY ACTION

1. Call 911 and report incident.
2. Secure the area.
3. Assist the injured.
4. Evacuate if necessary.

TORNADO

EMERGENCY ACTION

1. Avoid automobiles and open areas.
2. Move to a basement or corridor.
3. Stay away from windows.
4. Do not call 911 unless you require emergency assistance.

SHELTER IN PLACE

EMERGENCY ACTION

1. Stay inside a building.
2. Seek inside shelter if outside.
3. Seal off openings to your room if possible.
4. Remain in place until you are told that it is safe to leave.

BOMB THREATS

EMERGENCY ACTION

1. Call 911 and report incident.
2. If a suspicious object is observed (e.g. a bag or package left unattended):
 - Don't touch it!
 - Evacuate the area.

TERRORISM AND ACTIVE SHOOTER SITUATIONS

EMERGENCY ACTION

1. Call 911 and report intruder.

RUN, HIDE OR FIGHT TIPS:

1. **Prepare** – frequent training drills to prepare the most effectively.
2. **Run and take others with you** – learn to stay in groups if possible.

3. **Leave the cellphone.**
4. **Can't run? Hide** – lock the door and lock or block the door to prevent the shooter from coming inside the room.
5. **Silence your cellphone** -- use landline phone line.
6. **Why the landline?** It allows emergency responders to know your physical location.
7. **Fight** – learn to “fight for your life” by utilizing everything you can use as a weapon.
8. **Forget about getting shot – fight!** You want to buy time to distract the shooter to allow time for emergency responders to arrive.
9. **Aim high** – attack the shooter in the upper half of the body: the face, hands, shoulder, neck.
10. **Fight as a group** – the more people come together, the better the chance to take down the shooter.
11. **Whatever you do, do something** – “react immediately” is the better option to reduce traumatic incidents.