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*Calumet College of St. Joseph is a Catholic institution of higher learning dedicated to the academic, spiritual and ethical development of undergraduate and graduate students. Informed by the values of its founding religious community, the Missionaries of the Precious Blood (C.P.P.S.), the College promotes the inherent dignity of all people, social justice, an ethic of service, student empowerment, opportunity, and lifelong learning.*

## **COURSE SYLLABUS (Jan/2019)**

<b>Course: CRIJ 100 Introduction to Criminal Justice</b>	
<b>Instructor Information:</b>	
<b>Instructor Name</b>	Robert Dougherty
<b>Office Number:</b>	
<b>Phone Number:</b>	773/374-3991
<b>Email:</b>	rdougherty@ccsj.edu
<b>Hours Available:</b>	Mon and Wds; 1:30 to 2:30 pm
<b>Instructor Background:</b> Professional in the field of community-based corrections for 30 years; prisoner advocacy work at state/national levels for 25 years; graduate degree in Criminal Justice.	

<b>Course Information:</b>	
<b>Course Time:</b>	12 Noon to 1:30 pm
<b>Classroom:</b>	305
<b>Prerequisites:</b>	Eng 103 or equivalent writing experiences
<b>Required Books and Materials:</b>	Students must have the textbook required for this class: "Essentials of Criminal Justice," L. Siegel & J. Worrall, 10 <sup>th</sup> Edition/2015. CCSJ Library/Reserve: "Just Mercy," Bryan Stevenson, Spiegel & Grau, 2014.
<b>Course Description:</b> Students are provided with a general overview of the systems, the agencies and the police involved in the criminal justice system in all its varieties of organizational entities.	
<b>Learning Outcomes/ Competencies:</b>	
1) Students will analyze, understand and evaluate the origins of and the powers of police.	
2) Students will understand and be able to explain different types/powers/functions of U.S. courts.	
3) Students will understand and evaluate the origins of, kinds of and purposes of various correctional systems in the United States.	
4) Students will demonstrate the above proficiencies by preparing/presenting research reports, summarizing legal procedures/practices and critiquing court and correctional activities.	
<b>Learning Strategies:</b> Group discussion, instructor presentations, team/individual projects and collaborative learning and lecturing.	
<b>Experiential Learning Opportunities:</b> Responding to current issues in the media and research into topics taken from classroom discussions that will be presented to the entire class for discussion.	

<b>Assessments:</b>		
<b>Exams:</b>	Three exams will be administered.	
<b>Major Assignments:</b>	Students are expected to submit a weekly journal related to a topic of their choice taken from the chapter text assigned for the week. A final written and oral presentation based on one of these journals will be given at the semester's end.	
<b>Class Participation:</b>	Students are expected to engage in classroom discussion and other group activities.	
<b>Class Date</b>	<b>Assignments</b>	<b>Class Discussion/Activities</b>
<b>Week 1: Jan 14</b>	Review the Text Content	Review syllabus, class expectations; objectives & writing components; Discuss Journal Format. <u>Just Mercy</u> Reading Assignment.
<b>Week 2: Jan 21</b>	Read Chptr 1; Review End Questions; <i>Crime and Criminal Justice</i>	Discuss Current Input Pieces; Highlight Chptr topics; Review Journals; Review Chptr vocabulary..
<b>Week 3: Jan 28</b> (Journal #1: Chptr 2)	Read Chptr 2; Review End Questions; <i>The Nature of Crime and Victimization</i> Read Chptr 3; Review End Questions; Criminal Law: Substance and Procedure	Discuss Current Input Pieces; Review Journals; Highlight Chptr topics; Review Chptr vocabulary.
<b>Week 4: Feb 4</b> (Journal #2: Chptr 4)	Read Chptr 4: Review End Questions; <i>Police in Society: History &amp; Organizations</i>	Discuss Current Input Pieces; Highlight Chptr topics; Review Chptr vocabulary; Discuss Journal Assignment.
	<b>Prepare for Exam</b> - - - - -	<b>Wds: Exam #1 (chptrs 1 thru 4)</b>
<b>Week 5: Feb 11</b> (Journal #3: Chptr 5)	Read Chptr 5: Review End Questions; <i>The Police: Role and Function</i>	Discuss Current Input Pieces; Highlight Chptr topics; Review Chptr vocabulary;
<b>Week 6: Feb 18</b> (Journal #4: Chptr 6)	Read Chptr 6; Review End Questions; <i>Issues in Policing: Professional/Social/Legal</i>  Read Chptr 7; Review End Questions; <i>Courts, Prosecution and the Defense</i>	Review Exams, questions, etc; Discuss Current Input Pieces; Highlight Chptr topics; Review Chptr vocabulary; Discuss Final Report project.
<b>Week 7: Feb 25</b> (Journal #5: Chptr 8)	Read Chptr 8; Review End Questions; <i>Pretrial and Trial Procedures</i>	Discuss Current Input Pieces; Highlight Chptr topics; Chap Vocab; Discuss Journal Assignment.
	<b>Prepare for Mid-term Exam</b> - - - - -	<b>Wds: Exam #2 (chptrs 5 thru 8)</b>
<b>Week 8: March 11</b> (Journal #6: Chptr 9)	Read Chptr 9; Review End Questions;	Discuss Current Input Pieces; Highlight Chptr topics; Review Chptr vocabulary.
<b>Week 9: March 18</b> (Journal #7: Chptr 10)	Read Chptr 10; Review End Questions; <i>Community Sentences: Probation, etc.</i>	Discuss Current Input Pieces; Highlight Chptr topics; Review Chptr vocabulary; Final Report Project;

		<u>Just Mercy</u> Reading Assignment.
<b>Week 10: March 25</b> (Journal #8: Chptr 11)	Read Chpt 11; Review End Questions; <i>Correctional Hist/Instituts/Populations</i>	Discuss Current Input Pieces; Highlight Chptr topics; Review Chptr vocabulary; Final Report Outline.
<b>Week 11: Apr 1</b> (Journal #9: Ch 12)	Read Chpt 12; Review End Questions; <i>Prison Life: Living in/Leaving Prison</i>	Discuss Current Input Pieces; Highlight Chptr topics; Review Chptr vocabulary; Discuss Journal Assignment.
<b>Week 12: Apr 8</b> (Journal #10: Chpt 13)	Read Chpt 13; Review End Questions; <i>Juvenile Justice</i>	Discuss Current Input Pieces; Highlight Chptr topics; Review Chptr vocabulary; Rubrics of Final Reports.
<b>Week 13: Apr 15</b>	Read Chpt 14; Review End Questions; <i>Crime and Justice in the New Millennium</i> Continued Work on Final Reports	Review Exam, questions, etc; Students Select Important Issues from each chapter for discussion.
<b>Week 14: Apr 22</b>	Completion of Stud/Final Reports	Presentations/Response to Student Final Reports.
<b>Week 15: Apr 29</b>	Completion of of Stud/Final Reports Prepare for Final Exam - - - - -	Completion of Presentations; <b>Exam #3: Wds, May 1st</b>

**Instructor reserves the right to change this schedule to meet the needs of the class.**

<b>Responsibilities</b>	
<b>Attending Class</b>	You cannot succeed in this class if you do not attend. Intellectual growth and success in higher education occur through classroom/lab interaction. However, we do not want to penalize students for participating in college-sponsored events. When you miss class because of a college event, you must give advance notice of your absence; you are responsible for all missed work. Absence doesn't excuse you from class work; you have <b>more</b> responsibilities to meet course requirements.
<b>Turning In Work</b>	You cannot succeed in this class if you do not turn in all your work on the due day.
<b>CCSJ Student Honor Code</b>	I, as a student member of the Calumet College academic community, in accordance with the college's mission and in a spirit of mutual respect, pledge to: <ul style="list-style-type: none"> <li>• Continuously embrace <b>honesty and curiosity</b> in the pursuit of my educational goals;</li> <li>• Avoid all behaviors that could impede or distract from the academic progress of myself or other members of my <b>community</b>;</li> <li>• Do my own work with <b>integrity</b> at all times, in accordance with syllabi, and without giving or receiving inappropriate aid;</li> <li>• Do my utmost to act with commitment, inside and outside of class, to the goals and <b>mission</b> of Calumet College of St. Joseph.</li> </ul>
<b>Using Electronic Devices</b>	No electronic devices of any kind may be used/visible during class unless prior approval has been given by the Instructor. If you text or access the Internet for other purposes, you may be asked to leave class and marked as absent.
<b>Class Participation</b>	Students must be on time, stay for the whole class and speak up/join discussions in a way that shows assigned readings have been completed.
<b>Doing Your Own</b>	If you turn in work that is not your own, you will be subject to judicial review;

<b>Work</b>	these procedures can be found in the College Catalog and the Student Planner. The maximum penalty for any form of academic dishonesty is dismissal from the College. Using standard citation guidelines, such as MLA or APA format, to document sources avoids plagiarism. The Library has reference copies of each of these manuals, and there are brief checklists in your Student Handbook and Planner. <b>All papers may be electronically checked for plagiarism.</b>
<b>Tracking Your Progress</b>	Students should keep track of all assignments and accompanying grades that are returned to them. You should keep track of classroom participation. This is the best way to track your progress. Students are encouraged to talk with the Instructor at any time during the semester for additional progress tracking.
<b>Sharing Your Class Experience</b>	At the end of the term, you will have the opportunity to evaluate your classroom experience. These confidential surveys are <i>essential</i> to our ongoing efforts to ensure that students have a great experience that leaves them well prepared for the future. Take the time to complete course evaluations – we value feedback!
<b>Withdrawing from Class</b>	After the last day established for class changes has passed (see the College calendar), students may withdraw from a course by following the policy outlined in the CCSJ Course Catalog.

<b>Resources</b>	
<b>CCSJ Book Rental Program</b>	The CCSJ Book Program ensures that everyone has the right course materials on the first day of class to be successful. You pay a book rental fee each semester, and in return, receive all the materials for all your classes prior to the beginning of classes. At the end of each semester, simply return the books. For traditional students, the Book Rental Program is conveniently located in the library, where students can pick up and return their books. For students in accelerated programs and graduate programs, books will be delivered to their homes and they can return them by mail. For more information, contact the Office of Academic Affairs. <b>All books must be returned at the end of the semester or you will incur additional fees which will be charged to your student account.</b>
<b>Student Success Center:</b>	The Student Success Center provides faculty tutors at all levels to help you master specific subjects and develop effective learning skills. It is open to all students at no charge. You can contact the Student Success Center at 219 473-4287 or stop by the Library.
<b>Disability Services:</b>	Disability Services strives to meet the needs of all students by providing academic services in accordance with Americans with Disabilities Act (ADA) guidelines. If you believe that you need a “reasonable accommodation” because of a disability, contact the Disability Services Coordinator at 219-473-4349.
<b>Student Assistance Program</b>	Through a partnership with Methodist Hospital, Calumet College of St. Joseph provides a free Student Assistance Program (SAP) to current students. The SAP is a confidential counseling service provided to students for personal and school concerns which may be interfering with academic performance and/or quality of life. The SAP counselor is available on campus once a week and off-site at their Employee Assistance Program (EAP) office in Merrillville or Gary. For more information, contact the <b>Kerry Knowles</b> , SAP Counselor, at 219-663-6353 (office) or 219-413-3702 (cell).
<b>CCSJ Alerts:</b>	Calumet College of St. Joseph’s emergency communications system will tell you about emergencies, weather-related closings, or other incidents via text, email, or voice messages. Please sign up for this important service on the College website at: <a href="http://www.ccsj.edu/alerts/index.html">http://www.ccsj.edu/alerts/index.html</a> .

