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Calumet College

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## SYLLABUS FOR CAREERS IN PSYCHOLOGY

**Term:** Spring 2019

**Course Number:** PSY-217-HY

**Instructor:** Stephanie Zoltowski, PsyD

**Office Hours:** Virtual Only

**E-mail:** szoltowski@ccsj.edu

**Instructor Background:** Dr. Zoltowski is the Director of Special Needs in West Bloomfield, MI, and was previously a behavioral therapist for children with autism spectrum disorder and other learning disabilities. Dr. Zoltowski has taught various subjects in the field of psychology including Introduction to Psychology, Research Methodology, Interviewing Techniques and Strategies, Domestic Violence, and Human Growth and Development. Dr. Zoltowski was a U.S. Navy police officer and investigator and has her PsyD in Business Psychology, MA in Forensic Psychology and her BA in Criminal Justice.

**Course Description:** This course is designed to help the student evaluate if Psychology is the correct career choice for them. Career opportunities in Psychology and related fields will be explored. Emerging areas will also be discussed.

**Prerequisites:** PSY 100, ENG 103 and 104 or permission of program director.

**Learning Outcomes / Competencies:** Enhanced insight as to realistic career options, opportunities as well as limitations and expectations in the field of Psychology.

**Textbook:** Landrum, R. E. & Davis, S. F. (2014). *The psychology major: Career options and strategies for success (5<sup>th</sup> ed.)* Upper Saddle River, NJ: Pearson Publishing.

**Learning Strategies:** As information gathering, making this information useful and being able to communicate it to others is integral in psychology, students will be expected to participate in numerous exercises, and demonstrate their abilities in written format.

**Course Breakdown:**

Class Discussions (BB)	10 points	100 points total
Written Assignments	25 points	100 points total
		<b>Total 200 points</b>

**Class Policy for Assignments:** All course work and assignments must be completed by their due date/time. Any deviations must be approved in advance by the instructor.

**Grading Scale:**

Grade	Percentage
A	100-92
A-	91-90
B+	89-88
B	87-82
B-	81-80
C+	79-78
C	77-72
C-	71-70
D+	69-68
D	67-62
D-	61-60
F	59 and below

**Class Participation:** Class participation on the discussion board is *extremely important* and will account for a large portion of the student's overall grade. Participation includes active engagement with classmates and the instructor on the discussion board on Blackboard and includes asking inquisitive questions and thought-provoking comments that add to the topics of discussion.

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**Tutoring Center:** The Tutoring Center is dedicated to supporting Calumet College of St. Joseph students. Students work with tutors to develop course competencies and study skills such as time management, test preparation, and note taking. In addition, students are provided with tutoring support to help pass courses, to improve grade point average, and to promote continuing education and career advancement. Tutors have a specific charge: to help students learn how to master specific subject matter and to develop effective learning skills. Tutoring is open to all students at Calumet College of St. Joseph at no charge and is available to support most introductory courses. **Tutoring in support of some other courses is available as well. The Tutoring Center is located in Room 413. The telephone number is 219.473.4287 or 800.700.9100 ext. 287.**

**Statement of Plagiarism:** If an instructor or other CCSJ personnel find that a student has plagiarized or been involved in another form of academic dishonesty, the instructor or other personnel may elect to bring the matter up for judicial review. The maximum penalty for any form of academic dishonesty is dismissal from the College. The procedures for judicial review are listed under the section of CCSJ handbook that addresses student grievances.

PLEASE NOTE: Calumet College of St. Joseph subscribes to Turnitin.com and all papers can and may be submitted for checks on plagiarism from the Internet/Electronic sources/Databases.

**Citation Guidelines:** Calumet College of St. Joseph adheres to citation guidelines as prescribed by the particular discipline (i.e., MLA, APA, and Chicago Manual of Style or Turabian.). All of these guidelines are available in the Calumet College of St. Joseph library or bookstore. These texts outline how to cite references from a variety of sources, including electronic media.

**Withdrawal from Classes Policy:** After the last day for class changes has passed (see College calendar), students may withdraw from a course in which they are registered with permission from the faculty member conducting the course. A written request detailing the reason(s) for the withdrawal must be filed with the Registrar. The Registrar must receive written request for withdrawal by the last day of classes prior to the final examination dates specified in the catalogue. Written requests may be mailed to the Registrar or faxed to the College fax number 219-473-4259. Students are to make note of the refund schedule when withdrawing from courses. The request is forwarded to the faculty member, who makes the final determination to accept or deny the request. If the request is honored, the student will receive notification of official withdrawal; if denied, the notification will indicate why the withdrawal is disallowed.

An official withdrawal is recorded as a "W" grade on the student's transcript. Dropping a course without written permission automatically incurs an "F" grade for the course (see Refund Schedule).

**Student Support Services:** Among its other services, the Student Support Services Office guides, counsels and assists students with disabilities. If a student believes that he or she needs a "reasonable accommodation" of some kind because of a physical, psychological, or mental condition (e.g., additional time needed for tests, note taking assistance, special testing arrangements, etc.), he or she should contact the Student Support Services Office at 473-4388. Staff there will secure documentation pertinent to the disability and work with faculty and staff, if necessary, to address the matter.

**CCSJ Alert:** Calumet College of St. Joseph utilizes an emergency communications system that transmits messages via text, email, and voice platforms. In the event of an emergency, of weather related closings, or of other incidents, those students who are registered for the system shall receive incident specific message(s) notifying them of the situation. Please sign-up for this important service at any time on the College's website. Alternatively, you can register at the time you register for classes. This service requires each user to register once per academic year. Therefore, at the beginning of each academic year, please remember to re-register for the system.