



Your University of Choice

COURSE SYLLABUS For Tests and Measurements

Term: Winter 2019 (2018-2) HYBRID

Course #: PSY 512 Instructor: Dr. Joseph Kovach Office Room #: 526 Phone #: 219-838-3338 E-mail: jkovach@ccsj.edu and jwk46@sbcglobal.net Other Phone: Mobile 708-278-4926	
Hours Available:	Tuesday 11-7 Wednesday 11-7 Thursday 11-6 Other times by appointment Times subject to change
Instructor Background: B.A. in Speech; M.A. in Psychology; Psy.D. in Psychology	
Course Time:	Thursday 3:30-6:30 p.m. HYBRID NOTE: January 17th will have a later starting time. Lab assignments will be given during class periods.
Classroom:	204
Prerequisites:	None

Course Description: Theory and principles of psychological measurement, test construction, use, evaluation, and interpretation; problems in assessment and prediction are discussed.

Learning Outcomes/ Competencies:

Students in this course will:

- Be able to critically evaluate assessment instruments,
- Have the basic tools to critically construct and execute assessment instruments,
- Have a working understanding of reliability and validity, and
- Appreciate the ethical and legal issues involved in the assessment process.

Textbooks:

Tests & Measurement for People Who (*Think They*) Hate Test & Measurements by N.J. Salkind, 3rd edition, 2018

Publication Manual of American Psychological Association, 5th ed. (optional)

Learning Strategies: Experiential learning, Group Discussions, and Lecturing

Assignments:

Week	Date	Chapters
1	January 17	Chapters 1, 2, 3
2	January 24	NO CLASS
3	January 31	Chapters 4, 5, 6
4	February 7	Chapters 7, 8, 9
5	February 14--- Test 1 on Chapters 1 thru 8 Critique 1	
6	February 14	Chapter 10, 11, 12
7	February 21 --- Critique 2	Chapter 13, 14, 15
8	February 28 --- Test Report	Chapters 16, 17, 18
9	March 13 --- Test 2 on Chapters 9 thru 18	

Class chapters and dates are subject to change.

Assessment:

Class participation/collaboration/attendance/assignments/Labs	30 points
Exams (Midterm, Final)	total number of points
2 Critiques	5 points each
Psychological Evaluations	5 points each
Lab assignment	5 points each

Assessment:

Each student is to create a portfolio (See Chapter 11 in text). The portfolio shall contain:

- Test scores
 - Lab reports
 - Test Critiques
 - Psychological Evaluations
1. Tests: Two (2) tests will be given. The test will be announced at least one (1) week prior to administration. NOTE: NO make-up tests will be given. The tests will contribute 30% of your final grade.
 2. Labs: Lab assignments are worth 5 points each. Bullet format is acceptable.
 3. Critiques: Two (2) critiques are required. These critiques are your evaluation of the test materials provided by the test publisher. They are due in the 5th and 7th week. Bullet format is acceptable. Format for such critiques will be distributed and discussed.
 4. Psychological Evaluations are due the week following final scoring procedures are completed
All assignments turned in late will automatically be assigned a grade of “D” or 1 point.

Grading Scale:

A: B+: B: C+: C: D+: D: F

In summary, your course grade will be determined by weighting your timeliness and performance on the various activities as follows:

A performance of 90% or better will give you a grade of “A”; 85% equals “B+”; 80% equals “B”; 75% equals C+; etc. Final grades are NEVER posted.

Class Policy on Electronic Devices:

All cell phone, beepers, pagers, ipods, etc. are to be turned off and stored out of sight during class. Head phones are not to be worn.

Class Policy on Attendance:

Lab assignments cannot be done if absent.

Attendance will be taken according to Federal guidelines and reported for financial aid purposes only.

Two (2) consecutive unexcused may trigger an administrative withdrawal.

Class Policy for Assignments:

- Lab assignments are due the following week.
- Psychological Evaluations are due the week following final scoring procedures
- Critiques - (See timeline below).
- **Assignments turned in late will be assigned a grade of "D" or 1 point.**

Class Participation:

Students are expected to participate fully in class discussion and lab periods and therefore be present for all class meetings.

CLASS FORMAT: The class will be divided into lecture and lab periods. The lecture will take the shape of a tutorial-discussion format. This format is recommended due to the nature of the subject matter, diverse student interest, and the possibility to exchange a greater amount of information.

Responsibilities	
Attending Class	You cannot succeed in this class if you do not attend. We believe that intellectual growth and success in higher education occur through interaction in the classroom and laboratories. However, we do not want to penalize students for participating in college-sponsored events. When you miss class because of a college event, you must give notice of your absence in advance, and you are responsible for all missed work. Being absent doesn't excuse you from doing class work; you have more responsibilities to keep up and meet the objectives of this course. As this is a hybrid course only ONE absence is permitted.
Turning In Your Work	You cannot succeed in this class if you do not turn in all your work on the day it is due. Timeline - Projects due Lab assignments: Week following date given Test 1 Week 5, February 14 Critique 1 Week 5, February 8 Critique 2 Week 7, February 21 Test 2 Week 9, March 14 All assignments turned in late will automatically be assigned a grade of "D" or 1 point.
Using Electronic Devices	Electronic devices can ONLY be used in class for course-related purposes. If you text or access the Internet for other purposes, you may be asked to leave, in which case you will be marked absent.

Participating in Class	You must be on time, stay for the whole class and speak up in a way that shows you have done the assigned reading. If you are not prepared for class discussion, you may be asked to leave, in which case you will be marked absent.
Plagiarism = Doing Your Own Work	<p>If you turn in work that is not your own, you are subject to judicial review, and these procedures can be found in the College Catalog and the Student Planner. The maximum penalty for any form of academic dishonesty is dismissal from the College.</p> <p>Using standard citation guidelines, such as MLA or APA format, to document sources avoids plagiarism. The Library has reference copies of each of these manuals, and there are brief checklists in your Student Handbook and Planner.</p> <p>PLEASE NOTE: All papers may be electronically checked for plagiarism.</p>
Withdrawing from Class	After the last day established for class changes has passed (see the College calendar), you may withdraw from a course by following the policy outlined in the CCSJ Course Catalog.

Resources	
Student Success Center:	The Student Success Center provides faculty tutors at all levels to help you master specific subjects and develop effective learning skills. It is open to all students at no charge. You can contact the Student Success Center at 219 473-4287 or stop by the Library.
Disability Services:	Disability Services strives to meet the needs of all students by providing academic services in accordance with Americans with Disabilities Act (ADA) guidelines. If you believe that you need a “reasonable accommodation” because of a disability, contact the Disability Services Coordinator at 219-473-4349.
CCSJ Alerts:	<p>Calumet College of St. Joseph’s emergency communications system will tell you about emergencies, weather-related closings, or other incidents via text, email, or voice messages. Please sign up for this important service annually on the College’s website at: http://www.ccsj.edu/alerts/index.html.</p> <p>In addition, you can check other media for important information, such as school closings:</p> <p>Internet: http://www.ccsj.edu</p> <p>Radio: WAKE – 1500 AM, WGN – 720 AM, WIJE – 105.5 FM, WLS – 890 AM, WZVN – 107.1 FM, WBBM NEWS RADIO 78</p> <p>TV Channels: 2, 5, 7, 9, 32</p>

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