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COURSE SYLLABUS

Term:

MSM 570: Legal and Ethical Issues for Managers
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Instructor Information:

Instructor Name	Elizabeth Mannion, J.D.
Office Number:	n/a
Phone Number:	312-662-3564
Email:	emannion@ccsj.edu
Hours Available:	Appointments available upon request
Instructor Background: Graduated from St. Joseph's College in 2008 with Bachelor of Arts degrees in International Studies and German; Earned Juris Doctorate from Valparaiso University School of Law; Legal experience encompassing litigation in a wide range of civil and criminal matters, under Illinois, Indiana, and Federal Law; Interests otherwise include family and friends, traveling, and reading.	

Course Information:

Course Time: Tuesdays, 6:30 – 10:00 P.M.	
Classroom: TBD	
Prerequisites: Current enrollment in the Master of Science in Management (MSM) Program	
Required Books and Materials: Law, Business, and Society (11 th Ed.) Authors: McAdams, Dosanjh Zucker, Neslund, & Neslund ISBN: 978-0-07-802386-6	
Learning Outcomes/ Competencies: This course will place heavy emphasis on analysis and critical thinking. In the context of legal and ethical issues, the questions asked have importance. The goal is for students to learn existing policy in the various substantive areas, understand and retain these policies, and carefully analyze the desirability of those policies, and be able to demonstrate the same.	
Course Description: Examine legal and ethical issues at the masters level, by examining the legal environment of business, government and business, and business and society. This course will further examine contemporary legal and ethical conflicts emerging in present in current news and events.	
Learning Strategies: Lectures, class discussions, group projects, individual presentations, and quizzes/tests.	
Experiential Learning Opportunities: Problem-based learning activities, project-based learning,	

researching and presenting.

ASSESSMENTS

Assessment:

The following table shows the assignment types contained within this course, and the assigned weighting used to determine the final course grade.

Activity Types	Weights
Class participation and attendance	25%
Assignments, quizzes, and presentations	50%
Exams	25%
Total: 100%	

Grading Scale:

Grade	Points
A	100-92
A-	91-90
B+	89-88
B	87-82
B-	81-80
C+	79-78
C	77-72
C-	71-70
D+	69-68
D	67-62
D-	61-60
F	59 and below

COURSE SCHEDULE

Class Dates:	Topics/Assignments:
Week 1 - 5/3/16	Chapter 1 - Capitalism and the Role of Government Chapter 2 - Business Ethics
Week 2 - 5/10/16	Chapter 3 - The Corporation and Public Policy Chapter 4 - The American Legal System Quiz #1 Presentations
Week 3 - 5/17/16	Chapter 5 - Constitutional Law and the Bill of Rights Presentations

Week 4 – 5/24/16	Chapter 6 – Contracts EXAM #1
Week 5 – 5/31/16	Chapter 7 - Business Torts and Products Liability Presentations
Week 6 – 6/7/16	Chapter 8 – Government Regulation of Business Chapter 15 – Consumer Protection Presentations
Week 7 – 6/14/16	Chapter 12 – Employment Law I: Employee Rights Chapter 13 – Employment Law II: Discrimination EXAM #2

*PLEASE NOTE: Week/lesson numbers do not necessarily correlate with chapter numbers in the course text.

I reserve the right to change this schedule to meet the needs of the class.

Responsibilities	
Attending Class	<p>You cannot succeed in this class if you do not attend. We believe that intellectual growth and success in higher education occur through interaction in the classroom and laboratories. However, we do not want to penalize students for participating in college-sponsored events. When you miss class because of a college event, you must give notice of your absence in advance, and you are responsible for all missed work. Being absent doesn't excuse you from doing class work; you have more responsibilities to keep up and meet the objectives of this course.</p> <p>As this class is condensed over the course of seven (7) weeks, attendance to each class is critical to success in the course. Absences will be excused in the event of a medical emergency. If you are unable to attend class, you must notify the professor in advance and make arrangements for missed course work. Each unexcused absence will result in a two-point deduction from your final letter grade. Two or more unexcused absences may result in administrative withdrawal from the course.</p> <p>Additionally, class will start promptly at 6:30 will continue through 10:00 PM. Students are expected to attend and participate throughout the duration of each class. An unexcused late arrival or departure of more than 30 minutes will result in a one-point deduction from your final grade per occurrence.</p>
Turning In Your Work	<p>You cannot succeed in this class if you do not turn in all your work on the day it is due. If you do not turn in your work on time, you will need to make arrangements with the professor to turn in the work or a make-up assignment for reduced credit.</p>

Using Electronic Devices	Electronic devices can only be used in class for course-related purposes. If you text or access the Internet for other purposes, you may be asked to leave, in which case you will be marked absent.
Participating in Class	You must be on time, stay for the whole class and speak up in a way that shows you have done the assigned reading. If you are not prepared for class discussion, you may be asked to leave, in which case you will be marked absent.
Doing Your Own Work	<p>If you turn in work that is not your own, you are subject to judicial review, and these procedures can be found in the College Catalog and the Student Planner. The maximum penalty for any form of academic dishonesty is dismissal from the College.</p> <p>Using standard citation guidelines, such as MLA or APA format, to document sources avoids plagiarism. The Library has reference copies of each of these manuals, and there are brief checklists in your Student Handbook and Planner.</p> <p>PLEASE NOTE: All papers may be electronically checked for plagiarism.</p>
Withdrawing from Class	After the last day established for class changes has passed (see the College calendar), you may withdraw from a course by following the policy outlined in the CCSJ Course Catalog.

Resources	
Student Success Center:	The Student Success Center provides faculty tutors at all levels to help you master specific subjects and develop effective learning skills. It is open to all students at no charge. You can contact the Student Success Center at 219 473-4287 or stop by the Library.
Disability Services:	Disability Services strives to meet the needs of all students by providing academic services in accordance with Americans with Disabilities Act (ADA) guidelines. If you believe that you need a “reasonable accommodation” because of a disability, contact the Disability Services Coordinator at 219-473-4349.
CCSJ Alerts:	<p>Calumet College of St. Joseph’s emergency communications system will tell you about emergencies, weather-related closings, or other incidents via text, email, or voice messages. Please sign up for this important service annually on the College’s website at:</p> <p>In addition, you can check other media for important information, such as school closings:</p> <p>Internet: http://www.ccsj.edu Radio: WAKE – 1500 AM, WGN – 720 AM, WIJE – 105.5 FM, WLS – 890 AM, WZVN – 107.1 FM, WBBM NEWS RADIO 78 TV Channels: 2, 5, 7, 9, 32</p>

Emergency Procedures

MEDICAL EMERGENCY

EMERGENCY ACTION

1. Call 911 and report incident.
2. Do not move the patient unless safety dictates.
3. Have someone direct emergency personnel to patient.
4. If trained: Use pressure to stop bleeding.
5. Provide basic life support as needed.

FIRE

EMERGENCY ACTION

1. Pull alarm (located by EXIT doors).
2. Leave the building.
3. Call 911 from a safe distance, and give the following information:
 - Location of the fire within the building.
 - A description of the fire and how it started (if known)

BUILDING EVACUATION

1. All building evacuations will occur when an alarm sounds and/or upon notification by security/safety personnel. **DO NOT ACTIVATE ALARM IN THE EVENT OF A BOMB THREAT.**
2. If necessary or if directed to do so by a designated emergency official, activate the building alarm.
3. When the building evacuation alarm is activated during an emergency, leave by the nearest marked exit and alert others to do the same.
4. Assist the disabled in exiting the building! Remember that the elevators are reserved for persons who are disabled. **DO NOT USE THE ELEVATORS IN CASE OF FIRE. DO NOT PANIC.**
5. Once outside, proceed to a clear area that is at least 500 feet away from the building. Keep streets, fire lanes, hydrant areas and walkways clear for emergency vehicles and personnel. The assembly point is the sidewalk in front of the college on New York Avenue.
6. **DO NOT RETURN** to the evacuated building unless told to do so by College official or emergency responders.

IF YOU HAVE A DISABILITY AND ARE UNABLE TO EVACUATE:

Stay calm, and take steps to protect yourself. If there is a working telephone, call 911 and tell the emergency dispatcher where you are **or** where you will be moving. If you must move,

1. Move to an exterior enclosed stairwell.
2. Request persons exiting by way of the stairway to notify the Fire Department of your location.
3. As soon as practical, move onto the stairway and await emergency personnel.
4. Prepare for emergencies by learning the locations of exit corridors and enclosed stairwells. Inform professors, and/or classmates of best methods of assistance during an emergency.

HAZARDOUS MATERIAL SPILL/RELEASE

EMERGENCY ACTION

1. Call 911 and report incident.
2. Secure the area.

3. Assist the injured.
4. Evacuate if necessary.

TORNADO

EMERGENCY ACTION

1. Avoid automobiles and open areas.
2. Move to a basement or corridor.
3. Stay away from windows.
4. Do not call 911 unless you require emergency assistance.

SHELTER IN PLACE

EMERGENCY ACTION

1. Stay inside a building.
2. Seek inside shelter if outside.
3. Seal off openings to your room if possible.
4. Remain in place until you are told that it is safe to leave.

BOMB THREATS

EMERGENCY ACTION

1. Call 911 and report incident.
2. If a suspicious object is observed (e.g. a bag or package left unattended):
 - Don't touch it!
 - Evacuate the area.

TERRORISM AND ACTIVE SHOOTER SITUATIONS

EMERGENCY ACTION

1. Call 911 and report intruder.

RUN, HIDE OR FIGHT TIPS:

1. **Prepare** – frequent training drills to prepare the most effectively.
2. **Run and take others with you** – learn to stay in groups if possible.
3. **Leave the cellphone.**
4. **Can't run? Hide** – lock the door and lock or block the door to prevent the shooter from coming inside the room.
5. **Silence your cellphone** -- use landline phone line.
6. **Why the landline?** It allows emergency responders to know your physical location.
7. **Fight** – learn to “fight for your life” by utilizing everything you can use as a weapon.
8. **Forget about getting shot – fight!** You want to buy time to distract the shooter to allow time for emergency responders to arrive.
9. **Aim high** – attack the shooter in the upper half of the body: the face, hands, shoulder, neck.
10. **Fight as a group** – the more people come together, the better the chance to take down the shooter.
11. **Whatever you do, do something** – “react immediately” is the better option to reduce traumatic incidents.