



Your University of Choice

---

## COURSE SYLLABUS

<b>Course/Course No.:</b> PSM 410: Criminal Procedure & Constitutional Law
<b>Term:</b> Summer 2017

### INSTRUCTOR INFORMATION

**Instructors:** Michael Genova, M.A., J.D/ Elizabeth Mannion, J.D.  
**Phone:** 219-473-4319/ 312-662-3564  
**E-mail:** mgenova@ccsj.edu/ emannion@ccsj.edu  
**Office Hours:** Available by appointment upon request. In addition, the instructors will meet with students either before or after class as requested.

### COURSE INFORMATION

Students will learn and demonstrate the role of constitutional issues in police work. Students will be assigned various constitutional issues and factual situations, shall analyze and explain assigned cases and shall demonstrate how constitutional issues affect how he or she handles actual criminal situations.

#### **Course Time/Classroom No.:**

##### **A.M. SECTION**

Mondays, 9:00 a.m. – 12:30 p.m.  
East/West University

##### **P.M. SECTION**

Mondays, 6:00 p.m. – 9:30 p.m.  
Chicago Police Academy

#### **Learning Strategies:**

This class will utilize group discussions, individual projects, collaborative learning, lecturing, analyzing and discussing cases assigned, etc.

#### **Textbooks:**

**Title:** Criminal Procedure for Law Enforcement and Criminal Justice Professionals  
**Edition:** 12th  
**Author:** Larry E. Holtz  
**ISBN:** 978-0-7698-6629-1

---

**Course Plan:**

The course is organized into weekly lessons, as prescribed by the instructor. Tests and assignments to be announced.

**ASSESSMENTS****Assessment:**

The following table shows the assignment types contained within this course, and the assigned weighting used to determine the final course grade.

Activity Types	Weights
Class participation, attendance, and collaboration	40%
Class assignments	30%
Class presentations	30%
Total: 100%	

**Grading Scale:**

Grade	Points
A	100-92
A-	91-90
B+	89-88
B	87-82
B-	81-80
C+	79-78
C	77-72
C-	71-70
D+	69-68
D	67-62
D-	61-60
F	59 and below

**COURSE SCHEDULE**

Class Dates:	Topics/Assignments:
Week 1 - 5/8/17	Chapter 1
Week 2 - 5/15/17	Chapter 3
Week 3 - 5/22/17	Chapters 4 & 5 <b>No in-person class. Online interactive assignments will be given to students during Week 2. All online assignments must be submitted electronically prior to 6/5/17.</b>
Week 4 - 6/5/17	Chapter 8
Week 5 - 6/12/17	Chapters 8 & 9
Week 6 - 6/19/17	Chapters 10 & 12

\*PLEASE NOTE: Week/lesson numbers do not necessarily correlate with chapter numbers in the course text.

## **RESPONSIBILITIES**

### **Attendance:**

Intellectual growth and success in college is reinforced through interaction in the classroom. Students reach personal goals and course outcomes through regular and prompt attendance. In attrition, as this is an accelerated course, attendance is mandatory for all classes. Missing of any class or late attendance may result in your grade being lowered. If an emergency arises wherein missing of a class is unavoidable, you must contact instructor as soon as possible. **Students must notify the instructor of any absence in advance.**

**Class Participation: All students are expected to have assignments read and to participate in class.**

### **Assignments:**

Assignments will be given each class starting May 8, 2017. Each assignment will be due no later the following class date. It is of the utmost importance that these assignments be completed when due as you will discuss your individual assignment in class. Those students who fail to turn in any assignments will be given an incomplete and/or a failure to withdraw from the course.

If you miss an assignment, you must call or email the instructor to address completion of the work, as this is an important part of your grade.

### **Use of Electronic Devices:**

Electronic devices can be used in class for course-related purposes only.

### **Participation:**

You must be on time, be prepared, stay for the whole class and speak on the course materials in a way that shows you have done class assignments.

### **Doing Your Own Work:**

*If you turn in work that is not your own, you are subject to judicial review, and these procedures can be found in the College Catalog and the Student Planner. The maximum penalty for any form of academic dishonesty is dismissal from the College.*

*Using standard citation guidelines, such as MLA or APA format, to document sources avoids plagiarism. The Library has reference copies of each of these manuals, and there are brief checklists in your Student Handbook and Planner.*

**PLEASE NOTE:** All papers may be electronically checked for plagiarism.

**Class-Specific Citation Guidelines:**

Should an assignment call for source citation, please utilize MLA, APA, or Bluebook citation format guidelines. However, other formats will also be accepted, provided the student notifies the instructor of the same.

**Withdrawal from Class:**

*After the last day established for class changes has passed (see the College calendar), you may withdraw from a course by following the policy outlined in the CCSJ Course Catalog.*

**RESOURCES****Student Success Center:**

*The Student Success Center provides faculty tutors at all levels to help you master specific subjects and develop effective learning skills. It is open to all students at no charge. You can contact the Student Success Center at 219 473-4287 or stop by the Library.*

**Disability Services:**

*Disability Services strives to meet the needs of all students by providing academic services in accordance with Americans with Disabilities Act (ADA) guidelines. If you believe that you need a "reasonable accommodation" because of a disability, contact the Disability Services Coordinator at 219-473-4349.*

**CCSJ Alerts:**

*Calumet College of St. Joseph's emergency communications system will tell you about emergencies, weather-related closings, or other incidents via text, email, or voice messages. Please sign up for this important service annually on the College's website at: <http://www.ccsj.edu/alerts/index.html>.*

*In addition, you can check other media for important information, such as school closings:*

**Internet:**      <http://www.ccsj.edu>

**Radio:**        WAKE – 1500 AM  
                      WGN - 720 AM  
                      WIJE – 105.5 FM  
                      WLS – 890 AM  
                      WZVN – 107.1 FM  
                      WBBM NEWS RADIO 78

**TV Channels:** 2, 5, 7, 9, 32