
Calumet College



of Saint Joseph

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Calumet College of St. Joseph is a Catholic institution of higher learning dedicated to the academic, spiritual and ethical development of undergraduate and graduate students. Informed by the values of its founding religious community, the Missionaries of the Precious Blood (C.P.P.S.), the College promotes the inherent dignity of all people, social justice, an ethic of service, student empowerment, opportunity, and lifelong learning.

COURSE SYLLABUS, Summer 2020

Course: MAT 547-553 U

Instructor Information:

Instructor Name	Jennifer Kwiatkowski
Classroom Number:	308
Phone Number:	(219) 617-0933
Email:	jkwiatkowski@ccsj.edu
Office Hours:	Per appointment
Instructor Background: Jennifer Kwiatkowski has worked in education at every level. Throughout her career Ms. Kwiatkowski has served students at the classroom, school, district, and state level. An expert in English Language Learners, English instruction, data analysis, and school improvement, Jennifer currently serves as an educational consultant for EdgED Consulting. Jennifer's work is focused on data-driven decision making that has resulted in improved leadership and instruction at the class, school and district levels. Today she is proud to say that her work has impacted thousands of students throughout the state of Indiana. However, her most impressive accomplishment are her two amazing children who also keep her very busy.	

Course Information:

Course Time:	
	Saturday 8:30am-2:30pm June 8 – June 22, 2019
Classroom:	308
Prerequisites:	MAT 500 (Education Psychology), MAT 502 (Foundation in Education), MAT 504 (Child Development), MAT 516 (Curriculum Development)
Required Books and Materials:	Burden, Paul R. and David M. Byrd. <i>Methods for Effective Teaching: Meeting the Needs of All Students</i> . Pearson: Boston, 2016.
Learning Outcomes/ Competencies:	

This course meets the following learning objectives for the MAT 547-533

1. Become familiar with the National Standards for content area
2. Apply national and state standards for content education to develop content-appropriate lessons;
3. Develop various content appropriate assessment techniques and analyze data
4. Develop a disposition favoring continual gathering and use of information about their students' content understandings;
5. Appropriately and responsibly use technology to enhance opportunities for students' analytical thinking;
6. Research the development of content through numerous and varied experiences related to the cultural, historical, and scientific evolution of content area
7. Apply their content and pedagogy knowledge flexibly in authentic situations through field experiences with secondary students under clinical supervision

Course Description:

The purpose of this course is to introduce teachers and others who may work with children, to best practice in the secondary classroom. Students will learn how to plan, differentiated, and support a range of students in their secondary classroom through evidence based, research supported best practices.

Learning Strategies:

- Professional literature analysis, whole group discussions, small group activities, professional consultation (interviewing), professional observation (classroom), personal reflection, individual assignments (lesson plan and assessment assignment).

Assessments:

Major Assignments:	Lesson Plan Lesson Plan Presentation Chapter Discussions	28 Points Objective: 2, 3, 6 & 7 25 Points Objective: 5 15 Points Objective: 1, 4 & 7
Assessments: Objectives 2, 3	Unpacked Standards Lesson Plan Outline Formative Assessment Assignment	10 Points 10 Points 12 Points
Class Participation:	Attendance in class is expected. Students who need to miss a class should notify professor via email <i>prior</i> to the start of class. Since our class is only three sessions, for every missed session a letter grade will be deducted from the final grade.	
Total		100 points

Grading Scale:

100% – 92%: A	91% – 90%: A-	
89% – 88%: B+	87% – 82%: B	81% – 80%: B-
79% – 78%: C+	77% – 72%: C	71% – 70%: C-
69% – 68%: D+	67% – 62%: D	61% – 60%: D-
59% and below:	F	

Course Schedule:

Week	Activities and Description	
Week One	Prior to Class	Bring text, computer and be ready to learn!

	During Class	<p>Topics:</p> <ul style="list-style-type: none"> • Introduction to Standards Based Lesson Planning <ul style="list-style-type: none"> o IDOE Standards o Unpacking Standards • Class Assignment: Unpack Your Standard • Chapter discussions p. 44-50 <ul style="list-style-type: none"> o Group work protocol o Share outs • Differentiated instruction <ul style="list-style-type: none"> o Check for understanding o Observe and identify practice
	Homework	Lesson Plan Draft
Week Two	Prior to Class	Lesson Plan Draft Bring text, computer, complete project lesson draft, and read chapters 4 and 7
	During Class	<p>Topics:</p> <ul style="list-style-type: none"> • Differentiated instruction <ul style="list-style-type: none"> o Entrance Ticket • Chapter discussions <ul style="list-style-type: none"> o Group work protocol o Share outs • Highly Effective Teaching Research <ul style="list-style-type: none"> o Article o Seminar • Class Assignment: Observe and Critique • Project Support
	Homework	Lesson Plan and Lesson Plan Presentation Chapter 11 and 12 Cornell Notes
Week Three	Prior to Class	Bring text, computer and Lesson Plan and Presentation
	During Class	<p>Topics:</p> <ul style="list-style-type: none"> • Presentations • Class Assignment – Assessment Assignment

I reserve the right to change this schedule to meet the needs of the class.

Responsibilities	
Attending Class	You cannot succeed in this class if you do not attend. We believe that intellectual growth and success in higher education occur through interaction in the classroom and laboratories. Being absent doesn't excuse you from doing class work; you have more responsibilities to keep up and meet the objectives of this course.
Turning In Your Work	You cannot succeed in this class if you do not turn in all your work when due. Additionally, late assignments will not be accepted. In-class assignments are due in-the class they are assigned. Students must be present to participate in these assignments and activities. Students missing checks for understanding may communicate with professor about possible make-up times. Out of class assignments are due on the Friday in the week they are assigned by 5:00 pm CST.
CCSJ Student Honor Code	This course asks students to reaffirm the CCSJ Student Honor Code: I, as a student member of the Calumet College academic community, in accordance with the college's mission and in a spirit of mutual respect, pledge to:

	<ul style="list-style-type: none"> • Continuously embrace honesty and curiosity in the pursuit of my educational goals; • Avoid all behaviors that could impede or distract from the academic progress of myself or other members of my community; • Do my own work with integrity at all times, in accordance with syllabi, and without giving or receiving inappropriate aid; • Do my utmost to act with commitment, inside and outside of class, to the goals and mission of Calumet College of St. Joseph.
Using Electronic Devices	Electronic devices can only be used in class for course-related purposes. If you text or access the Internet for other purposes, you may be asked to leave, in which case you will be marked absent.
Participating in Class	You must be on time, stay for the whole class and speak up in a way that shows you have done the assigned reading. If you are not prepared for class, you may be asked to leave, in which case you will be marked absent.
Doing Your Own Work	<p>If you turn in work that is not your own, you will be subject to judicial review by the Faculty-Student Grievance Committee. These procedures can be found in the Student Planner. The maximum penalty for any form of academic dishonesty is dismissal from the College.</p> <p>Using standard citation guidelines to document sources avoids plagiarism. You'll find guides to the major citation methods at the CCSJ Specker Library Web page at http://www.ccsj.edu/library/subjectsplus/subjects/guide.php?subject=cite</p> <p>PLEASE NOTE: All papers may be electronically checked for plagiarism.</p>
Sharing Your Class Experience	At the end of the term, you will have the opportunity to evaluate your classroom experience. These confidential surveys are essential to our ongoing efforts to ensure that you have a great experience that leaves you well prepared for your future. Take the time to complete your course evaluations – we value your feedback!
Withdrawing from Class	After the last day established for class changes has passed (see the College calendar in the CCSJ Course Catalog), you may withdraw from a course by following the policy outlined in the Course Catalog.

Resources	
CCSJ Book Rental Program	The CCSJ Book Program ensures that everyone has the right course materials on the first day of class to be successful. You pay a book rental fee each semester, and in return, receive all the materials for all your classes prior to the beginning of classes. At the end of the semester, simply return the books. For traditional students, the Book Rental Program is conveniently located in the library, where students can pick up and return their books. For students in accelerated programs and graduate programs, books will be delivered to their homes and they can return them by mail. For more information, see http://www.ccsj.edu/bookstore . All books must be returned at the end of the semester or you will incur additional fees, which will be charged to your student account.
Student Success Center:	The Student Success Center provides faculty tutors at all levels to help you master specific subjects and develop effective learning skills. It is open to all

	students at no charge. You can contact the Student Success Center at 219 473-4287 or stop by the Library.
Disability Services:	Disability Services strives to meet the needs of all students by providing academic services in accordance with Americans with Disabilities Act (ADA) guidelines. If you believe that you need a “reasonable accommodation” because of a disability, contact the Disability Services Coordinator at 219-473-4349.
Student Assistance Program	Through a partnership with Crown Counseling , Calumet College of St. Joseph provides a free Student Assistance Program (SAP) to current students. The SAP is a confidential counseling service provided to students for personal and school concerns which may be interfering with academic performance and/or quality of life. The SAP counselor is available on campus once a week and off-site at the Crown Counseling offices in Crown Point or Hammond. For more information, contact Kerry Knowles SAP Counselor , at 219-663-6353 (office), 219-413-3702 (cell), or kerryk@crowncounseling.org .
CCSJ Alerts:	Calumet College of St. Joseph’s emergency communications system will tell you about emergencies, weather-related closings, or other incidents via text, email, or voice messages. Please sign up for this important service annually on the College’s website at: http://www.ccsj.edu/alerts/index.html .