



*Office of the Registrar
Calumet College of St. Joseph*

Incomplete Grade Form

This form is to be submitted for each "I" grade assigned. A copy will be forwarded to the student and another kept in the student's file.

Term _____

Student Name _____ Student ID _____

The above-named student has been assigned an "I" grade for the following course in the term indicated:

Course Prefix, Course Number, and Section

Credits

The following work is required to complete the course:

Date due _____

The required work must be completed and a grade assigned by the indicated date (no later than the end of the following term) or a grade of "F" will be assigned.

Instructor signature _____

Student signature _____

Update: 5/8/24